



TOWN COUNCIL OFFICES
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Members of the public and press are entitled to attend the following meeting in accordance with s.1 of the Public Bodies (Admission to Meeting) Act 1960, as amended by S.100 of the Local Government Act 1972, unless the Committee, by resolution, enters confidential session when the public are lawfully excluded.

During the public participation period held immediately prior to the agenda, members of the public are welcome to speak on any matter relevant to the Committee as long as they have given 24 hours notice of the subject matter to the Deputy Town Clerk. However, if that matter is not included in the agenda, no resolution can be made. The Chairman will use his discretion when permitting members of the public to speak.

Tuesday 2nd January 2018

To: All members of Shepton Mallet Town Council's **Open Spaces Committee**

You are summoned to the Meeting of Shepton Mallet Town Council's **Open Spaces Committee** commencing at **7.00 pm** on **Tuesday 9th January 2018** in the Committee Room at Mendip District Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT when the following business will be transacted.

Yours faithfully

Sam Winter LLB (Hons) MILCM
Deputy Town Clerk

A G E N D A

- OS15.1 To elect a chairman**
- OS15.2 To receive any apologies for absence.**
- OS15.3 To receive any declarations of interest in matters on this agenda**
- OS15.4 To receive and approve the Minutes of the Open Spaces Committee Meeting held on Tuesday 14th November 2017**
- OS15.5 Past Subject Matters – for the purpose of report only**
- (1) Update from Cllr Kennedy on the Charter 700 advertising.
- OS15.6 To receive the Deputy Town Clerk's report**
- (1) Update on the implementation of the Town Centre Operational Working Group.
(2) Update on Eden Grove
(3) BMX & skatepark project – Progress Report
(4) Defibrillator outside McColls.
(5) Festive Lights & Christmas events
(6) Open Spaces Budget
- OS15.7 For resolution.**
- (1) **To resolve whether to form an events sub-committee of Open Spaces, and, if required, agree basic terms.**
(2) **To resolve whether to allocate funding to support town events.**
(3) **To consider how SMTC can work in collaboration with the Chamber of Commerce to streamline the process for the Christmas lights' switch-on (Alan Stone will guest).**
(4) **To consider whether the Christmas lighting in the town centre is sufficient or whether additional lighting is required, and to resolve if any additional 2018 budget is required.**
(5) **To resolve to purchase & display additional street banners throughout 2018, celebrating the 700 year anniversary of the Shepton Mallet Market Charter (costed report provided by Cllr Kennedy to include the amount already spent from the £500 allocation granted 14/11/17)**
(6) **To resolve what action to take regarding the signage in the town centre (re: circulated report by Cllr Inchley)**
(7) **To review and resolve the final 2018/19 Open Spaces budget for submission to Full Council in January.**
- OS15.8 Date Time & Place of next Meeting – Tuesday 13th March 2018**