



TOWN COUNCIL OFFICES

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SHEPTON MALLET

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Members of the public and press are entitled to attend the following meeting in accordance with S.1 of the Public Bodies (Admission to Meeting) Act 1960, as amended by S.100 of the Local Government Act 1972 unless the Committee by resolution enters confidential session when the public are lawfully excluded.

During the public participation period held immediately prior to the agenda members of the public are welcome to speak on any matter relevant to the Town Council as long as they have given 24 hours notice of the subject matter to the Deputy Town Clerk. However if that matter is not included in the agenda no resolution can be made. The Chairman will use his discretion when permitting members of the public to speak.

Tuesday 9th January 2018

To: The Chairman Mr Martin Lovell and all members of Shepton Mallet Town Council Policy & Resources Committee

Ladies & Gentlemen

You are summoned to a **Meeting of Shepton Mallet Town Council's Policy & Resources Committee** to be held at **7.30 pm** on **Tuesday 16th January 2018** at **The Asham Committee Room Mendip District Council Offices, Cannards Grave Road Shepton Mallet, BA4 5BT** when the following business will be transacted.

Yours faithfully

Bruce Poole

Bruce Poole BA (Hons) FILCM MMC
Town Clerk

A G E N D A

- P&R17.1** To receive apologies for absence and consider if the reason for the absence should be formally approved by council.
- P&R17.2** To receive any declarations of interest
- P&R17.3** To receive and approve the Minutes of the Policy & Resources Committee Meeting held on Tuesday 7th November 2017
- P&R17.4** Past Subject Matters – for the purpose of report only
- (a) Public Session 16
 - (i) Mr Simon Davies
 - (ii) Mr Neil Watkins
 - (iii) Maj. Gen. Pett
 - (iv) Mrs Deborah Losey
 - (v) Mr Nick Tolson
 - (vi) Mr Paul Turner
 - (b) Policy & Resources Budget P&R16.5.1
 - (c) Grant Application – Festival of Dogs P&R16.5.2
 - (d) Sunday Market – Balance of allocated funding P&R16.5.3
 - (e) Grant – League of Friends of Shepton Mallet Hospital P&R16.5.4
- P&R17.5** Resolutions
- (1) To receive and formally approve the proposed Calendar of Meetings 2018-19
 - (2) To formally receive the External Auditor’s Annual report for 2017
 - (3) To give final consideration to a Policy & Resources Budget for the Financial Period 2018-2019 and recommend same to the Town Council
 - (4) To finally receive and note the budgetary requirements from the following Committees of the Town Council
 - (i) Collett Park Management Committee – Annual Grant
 - (ii) Open Space Committee
 - (iii) Staffing Committee
- P&R17.6** Other business referred to the Town Clerk
- P&R17.7** Date Time & Place of next meeting – Tuesday 20th March 2018