



**TOWN COUNCIL OFFICES
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Members of the public and press are entitled to attend the following meeting in accordance with S.1 of the Public Bodies (Admission to Meeting) Act 1960, as amended by S.100 of the Local Government Act 1972 unless the Committee by resolution enters confidential session when the public are lawfully excluded.

During the public participation period held immediately prior to the agenda members of the public are welcome to speak on any matter relevant to the Town Council as long as they have given 24 hours notice of the subject matter to the Deputy Town Clerk. However if that matter is not included in the agenda no resolution can be made. The Chairman will use his discretion when permitting members of the public to speak.

Tuesday 30th January 2017

To: All members of **Shepton Mallet Town Council's Collett Park Management Committee**

You are summoned to a meeting of Shepton Mallet Town Council's Collett Park Management Committee, commencing at 7pm on Tuesday 6th February 2018, to be held in the Committee Room at Mendip District Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT when the following business will be transacted.

Yours faithfully

Sam Winter LLB (Hons) PSLCC
Deputy Town Clerk

A G E N D A

CP16.1 To receive apologies for absence.

CP16.2 To receive any declarations of interest in items on this agenda.

CP16.3 To elect a representative to sit on the Collett Park Management Committee (following the casual vacancy on the Town Council).

CP16.4 To receive and approve the Minutes of the Collett Park Management Committee meeting held on Tuesday 5th December 2017.

CP16.5 To receive the following councillor updates:

None

CP16.6 Report of the Deputy Town Clerk.

- (1) Installation of defibrillator
- (2) Loans available to members from the Playing Field Assoc.
- (3) Festival of Dogs: SMTC stall & promotion of Friends' Group
- (4) Green Flag status
- (5) Update on the lease with the Collett Park Café

CP16.7 For note/resolution.

- 1) To resolve what projects to apply for under s.106 funds- 2015/0403, 'Open Space Contribution'.
- 2) To resolve to progress the repairs to the tarmac within the park according to quotes received.
- 3) To resolve to progress the installation of electricity supply points in the Park according to quotes received.
- 4) To receive and comment on the stage 1 concepts for the Park feasibility plan.
- 5) To note the schedule of events in Collett Park during 2018.
- 6) To resolve whether to allow a circus to hire space in the park in late June for a week of performances.

CP16.8 To note that Date Time & Place of next Meeting – Tuesday 3rd April 2018