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Members of the public and press are entitled to attend the following meeting in accordance with S.1 of the Public Bodies (Admission to Meeting) Act 1960, as amended by S.100 of the Local Government Act 1972 unless the Council by resolution enters confidential session when the public are lawfully excluded.

During the public participation period held immediately prior to the agenda members of the public are welcome to speak (limited to 3 minutes) on any matter relevant to the Town Council as long as they have given 24 hours notice of the subject matter to the Town Clerk. However if that matter is not included in the agenda no resolution can be made. The Chairman will use his discretion when permitting members of the public to speak.

**Tuesday 20<sup>th</sup> March 2018**

To: The Chairman Mr Martin Lovell and all members of Shepton Mallet Town Council

Ladies & Gentlemen

You are summoned to a **Meeting of Shepton Mallet Town Council** to be held at **7.30 pm** on **Tuesday 27<sup>th</sup> March 2018** at **The Council Chamber, Mendip District Council Offices, Cannards Grave Road Shepton Mallet, BA4 5BT** when the following business will be transacted.

Yours faithfully

*Bruce Poole*

Bruce Poole BA (Hons) FILCM MMC  
Town Clerk

**In Memoriam**

**Councillor Mrs Julia "Judy" Bartlett**

**NOTE**

**Prior to the commencement of the meeting a presentation will be given by Mr Jon Hardy on the various options that might be acted upon in regard to the future of Shepton Mallet Library.**

# A G E N D A

**34.1 To receive apologies for absence.**

**34.2 To receive any declarations of interest**

**34.3 To receive and approve the Minutes of the Town Council Meeting held on the Tuesday 30<sup>th</sup> January 2018**

**34.4 Past Subject Matters – for the purpose of report only**

(a) Public Session	33
(i) Mr B Champion	
(ii) Lucy Smith & Mandy Briggs	
(iii) Mr G Kennedy	
(iv) Mr P Hillman	
(b) Investment Account	33.4.b
(c) Neighbourhood Plan	33.4.c
(d) Great War Commemoration	33.4.d
(e) Waterloo Crossing	33.4.e
(f) Commercial Road Roundabout	33.4.f
(g) Recording of Meetings	33.4.g
(h) Installation of SID	33.4.h
(i) 2018-19 Annual Precept	33.6.3
(j) Casual Vacancy	22.6.6

**34.5 Chairman’s Announcements’**

**34.6 Resolutions**

**(1) To note the following three town council vacancies occasioned by the death of Mrs Julia “Judy” Bartlett and the resignation of Mr Billy Miller and Mr Mark Hood.**

**(2) To note the formal transfer of the already agreed ear marked reserves namely:**

<b>Speed Watch</b>	<b>500.00</b>
<b>Cycle Track</b>	<b>18,500.00</b>
<b>BMX Track</b>	<b>5,000.00</b>
<b>Elections</b>	<b>5,000.00</b>
<b>World War I</b>	<b>5,000.00</b>
<b>Feasibility Study</b>	<b>5,000.00</b>

**(3) To agree the proposed format in respect to the Town Council’s Annual Parish Meeting scheduled for the 18<sup>th</sup> May 2018.**

**(4) To formally note the items of expenditure for the months of January and February 2018.**

**(5) To receive the Internal Auditor’s report for the period October 2017 to February 2018**

- (6) To receive the report of the Deputy Town Clerk and to agree its recommendations to proceed with the design and build a new Town Council website. (*see DTC report, as circulated*).
- (7) To resolve to consider a Grant Application from the Shepton Mallet Branch of the Royal British Legion. (*Application details previously circulated*)
- (8) To receive a report from the Town Clerk and to agree to the recommendation that the Town Council hold an Annual Civic Service and Civic Awards Presentation.
- (9) To receive a report from the Town Clerk and to agree to the recommendation that Town Council support up to three people to represent the Town Council for the 2018 celebrations.
- (10) To receive the following proposal for resolution from the Open Spaces Committee with regards Eden Grove path.

*The Open Spaces Committee has resolved that a recommendation is made to full Council to adjust the EMR for the Cycle Track (Strawberry Line) to enable c. £11k to be used to provide a grant of services to the Amenity Trust of repairs to the Eden Grove path. And that a further grant is made to the Amenity Trust for the purchase of Public Liability insurance for the current year (subject to the directors providing quotes). It was agreed that a condition of these grants should be that the existing Trust directors seek new directors to replace them and actively take on the Trust.*

- (11) To resolve that in view of the confidential nature of the following items of business to be transacted it is advisable in the public interest that the press and public be excluded from the meeting.
  - (i) To resolve to agree which option(s) to implement with regard to the future of the Shepton Mallet Library following the presentation given earlier in the evening by Mr Jon Hardy.
  - (ii) To receive a statement from the Staffing Committee.

**34.7 To receive reports if deemed necessary from the following Town Council Representatives:**

(a) Neighbourhood Plan Steering Group	ML
(b) Youth Club	BH/SD
(c) Urban Forum	SD/BP
(d) Mendip Rocks	JP
(e) Healthwatch Somerset	RS
(f) Chamber of Commerce	SD/NS
(g) MDC CCTV User Group	NS/TW
(h) Mendip Citizens Advice Bureau	BH/CI
(i) Mendip Community Transport	GK
(j) Mid Somerset Show	JP
(k) Leisure Centre Committee	JP
(l) Shepton Mallet Carnival Club	MD/TW
(m) Tourist Information Centre	DL
(n) Shepton Mallet Health Campus	DL
(o) Shepton Mallet Twinning Association	DL

**34.8 To receive the Minutes of the following Committees and Working Groups to note the decisions thereto: -**

- (a) Open Spaces Committee – 13/03/18
- (b) Collett Park Management – 06/02/18
- (c) Town Development & Planning – 23/01/18
- (d) Cenotaph Charity – 16/0118

**34.9 Correspondence**

- (1) South Somerset Mind C
- (2) Clerks & Councils Direct – March 2018 Issue116 C
- (3) Hags – Inspiring all generations Issue 5 March 2018 C
- (4) South West Councils – News – February 2018 Issue No 20 C
- (5) Special Educational Needs and Disabilities (SEND) Newsletter – February 2018 C
- (6) SLCC Practitioners’ Conference Programme C
- (7) Horizonscan – resilience risk mitigation and crisis management C
- (8) SCC – Somerset Libraries Service Consultation 2018 C

**34.10 Other business referred to the Town Clerk**

**34.11 Date Time & Venue of next meetings**

- (1) Annual Parish Meeting – 10/04/18
- (2) Town Council Meeting – 15/05/18 (Annual)
- (3) Policy & Resources – 05/06/18
- (4) Open Spaces – 10/07/18
- (5) Town Development & Planning – 17/04/18 – 08/05/18 – 29/05/18 – 19/06/18
- (6) Collett Park – 03/04/18 – 12/06/18
- (7) Cenotaph Charity AGM and Committee - 14/08/18
- (8) Market Cross Charity AGM and Committee – 14/08/18