



**TOWN COUNCIL OFFICES
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Members of the public and press are entitled to attend the following meeting in accordance with S.1 of the Public Bodies (Admission to Meeting) Act 1960, as amended by S.100 of the Local Government Act 1972 unless the Committee by resolution enters confidential session when the public are lawfully excluded.

During the public participation period held immediately prior to the agenda members of the public are welcome to speak on any matter relevant to the Town Council as long as they have given 24 hours notice of the subject matter to the Deputy Town Clerk. However if that matter is not included in the agenda no resolution can be made. The Chairman will use his discretion when permitting members of the public to speak.

Monday 26th March 2018

To: All members of **Shepton Mallet Town Council's Collett Park Management Committee**

You are summoned to a meeting of Shepton Mallet Town Council's Collett Park Management Committee, commencing at 7pm on Tuesday 3rd April 2018, to be held in the Committee Room at Mendip District Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT when the following business will be transacted.

Yours faithfully

Sam Winter LLB (Hons) PSLCC
Deputy Town Clerk

Prior to the agenda, the meeting will receive a presentation from Swan Paul on the Collett Park Feasibility Study.

A G E N D A

CP17.1 To receive apologies for absence.

CP17.2 To receive any declarations of interest in items on this agenda.

CP17.3 To receive and vote on the nomination of Cllr Chris Inchley to sit on the Collett Park Management Committee.

(In response to the office's email 07/02 seeking nominations, one nomination was received, for Cllr Chris Inchley).

CP17.4 To resolve that, in light of no nominations having been received, the remaining three vacancies on the Collett Park Management Committee will be filled at the ATCM on 15/05/18.

(In response to the office's email 07/02 seeking nominations, subject to the item above, no nominations were received).

CP17.5 To receive and approve the Minutes of the Collett Park Management Committee meeting held on Tuesday 6th February 2018.

CP17.6 To receive the following councillor updates:

Cllr Towner Feasibility study display at Tesco.

CP17.7 Report of the Deputy Town Clerk.

- (1) Defibrillator
- (2) Public consultation re: Park Feasibility Study.
- (3) Green Flag status & signage
- (4) Circus in the Park
- (5) Tarmac repairs & 3 phase extension
- (6) Collett Park AGM
- (7) Friends of Collett Park
- (8) Emergency repairs authorised

CP17.8 For note/resolution.

- 1)** To resolve how the Committee will progress the public consultation for the concepts suggested under the Park Feasibility Study *(see DTC report)*.
- 2)** To resolve that, in the interests of expediency, the Deputy Town Clerk and the Committee Chairman are delegated to progress the installation of electricity supply points in the Park according to quotes received *(see DTC report)*.
- 3)** To request that the Open Spaces Committee gives consideration asap to making a grant of signage to the Park and that a team is formed to design and progress that signage *(see DTC report)*.
- 4)** To welcome the volunteers identified by Sustainable Shepton Mallet to form Friends of Collett Park, and to resolve that the Deputy Town Clerk should draw up TOR and make arrangements for insurance cover *(see DTC report)*.

- 5) To consider a request from Shepton Mallet Park Run to alter its course to allow runners to cross the area of field at the top of the park (*this areas is already identified as suitable for sport, incl. organised ball games*)
- 6) To consider the format of the June AGM (*see DTC report*).

CP17.9 To note that Date Time & Place of next Meeting – AGM Tuesday 12th June 2018 in the Council Chamber.