



**TOWN COUNCIL OFFICES
1 PARK ROAD
SHEPTON MALLETT
BA4 5BS**

01749 343984

**Email: Deputy@sheptonmallettowncouncil.gov.uk
www.sheptonmallettowncouncil.gov.uk**

Members of the public and press are entitled to attend the following meeting in accordance with S.1 of the Public Bodies (Admission to Meeting) Act 1960, as amended by S.100 of the Local Government Act 1972 unless the Committee by resolution enters confidential session when the public are lawfully excluded.

During the public participation period held immediately prior to the agenda members of the public are welcome to speak on any matter relevant to the Town Council as long as they have given 24 hours' notice of the subject matter to the Deputy Town Clerk. However, if that matter is not included in the agenda no resolution can be made. The Chairman will use his discretion when permitting members of the public to speak.

Monday 5th June 2018

To: All members of **Shepton Mallet Town Council's Collett Park Management Committee**

You are summoned to a meeting of Shepton Mallet Town Council's Collett Park Management Committee, commencing at 7pm on Tuesday 12th June 2018, to be held in the Council chamber at Mendip District Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT when the following business will be transacted.

Yours faithfully

Sam Winter LLB (Hons) PSLCC
Deputy Town Clerk

A G E N D A

CP18.1 To elect a chairman

CP18.2 To receive apologies for absence.

CP18.3 To receive any declarations of interest in items on this agenda.

CP18.4 To receive and approve the Minutes of the Collett Park Management Committee meeting held on Tuesday 3rd April 2018.

CP18.5 To receive the following councillor updates:

Cllr Kennedy Collett Festival.

CP18.6 Report of the Deputy Town Clerk.

- (1) Public consultation re: Park Feasibility Study.
- (2) Green Flag
- (3) Tarmac repairs & 3-phase extension
- (4) Unforeseen maintenance & anti-social behaviour
- (5) Friends of Collett Park – hi viz
- (6) Park toilets
- (7) Café's music event
- (8) PSPO-v-byelaws

CP18.7 For note/resolution.

- 1)** To approve the revised landscape design for the Forever Butterfly memorial garden proposed for Collett Park.
- 2)** To welcome the volunteers identified by Sustainable Shepton Mallet to form Friends of Collett Park and to agree that the Management Committee will fund Hi Viz vests and small equipment to enable the team to carry out agreed works.
- 3)** To resolve what to do with ailing Monkey Puzzle tree.
- 4)** To resolve that the Festival of Dogs can be held in the Park on 12th May 2019.
- 5)** To agree that the Committee will work with FReSH so that the local charity can embark upon fundraising for new play areas within the park.
- 6)** To consider what new and replacement signage is required in the park.
- 7)** To review the existing Park policies and agree any amendments.
- 8)** To approve that Collett Park Café should be given a license to retain the 4 benches along the widened tarmac path in front of the play area.
- 9)** To acknowledge the DTC report concerning the Green Flag judging process.

CP18.8 To note that Date Time & Place of next Meeting – Tuesday 7th August 2018 in the MDC committee room.