



**TOWN COUNCIL OFFICES  
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Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

**Tuesday 17<sup>th</sup> July 2018**

To: The Chairman Mr Chris Inchley and all members of Shepton Mallet Town Council

Ladies & Gentlemen

You are summoned to the **Meeting of Shepton Mallet Town Council** to be held at **7.00 pm** on **Tuesday 24<sup>th</sup> July 2018** at The Council Chamber, Mendip District Council Offices, Cannards Grave Road, Shepton Mallet, BA4 5BT when the following business will be transacted.

Yours faithfully

[Bruce Poole](#)

Bruce Poole BA (Hons) FSLCC MMC  
Town Clerk

# A G E N D A

- 37.1 To receive any apologies for non-attendance**
- 37.2 To receive any declarations of interest**
- 37.3 To receive and approve the Minutes of the Extra Town Council Meeting held on the Tuesday 5<sup>th</sup> June 2018**

**37.4 Past Subject Matters – for the purpose of report only**

(a) Public Participation	36
(i) Mrs Francesca Peters – Youth Cafe	
(ii) Mr Will Dunscombe – Re-surfacing Market Place & Town Street	
(b) Partnership with SCC & MDC – Re-surfacing Market Place & Town Street	36.4.3
(c) Friends of Shepton Mallet Library – SMTC advisors	36.4.4
(d) Open Spaces Committee – Additional Grant	36.4.5
(e) Grant Application – Shepton Mallet Community Radio Trust	36.4.6
(f) Resignation of Mr Simon Davies	36.7.a

**37.5 Chairman’s Announcements.**

**37.6 Resolutions.**

- 1. To Resolve to note the recommendation from the Policy & Resources Committee to adopt the following policies relating to GDPR**
  - (a) Data Protection Privacy Notice – Employment (No. 27)
  - (b) Data Protection Privacy Notice – Recruitment (No. 28)
  - (c) Data Protection Privacy Notice – General (No 29)
- 2. To resolve to note with concern the recent rental increases instigated by Aster Homes for their local lock-up garages and to decide whether or not the Town Council should write to the Chief Executive expressing the concerns of the Town Council. (GK)**
- 3. To resolve to hire a garage from Aster Homes in Kingsland Road to dry store SMTC Gazebo banners and other equipment in a safe and secure accessible location to be equipped with an appropriate security lock – garage defender type. (GK) (subject to knowing the costs involved and whether or not there is available space for such storage at Park Road Depot)**
- 4. To resolve to purchase large poppies and two small Perspex “Tommy” figures up to the value of £1,000 to commemorate the end of the first world war. (NC) (Subject to creating a virement from the current budget – Town Clerk to report at the meeting)**
- 5. To resolve that Shepton Mallet Town Council produces a bi-monthly magazine/newsletter in partnership with Mr Dean Mortlock’s local publishing company. (GK) (Clerk to ascertain from which budget any such costs would come from)**
- 6. To resolve that Shepton Mallet Town Council holds the Collett Day Festival as well as the Sunday Children’s Tea Party and Ticketed Concert in 2019**
- 7. That Shepton Mallet Town Council purchase the “surplus to requirements” BT telephone Box located in Commercial Road and in turn donate the ownership to the newly instigated Community Larder.**

**8. To resolve that the Town Council proceeds with respect to the Neighbourhood Plan by publishing as soon as practicable the agreed Aims and Objects.**

*(It should be noted that the prior to the meeting taking place the contractor's report will be circulated)*

**37.7 To receive the Minutes of the following Committees and to note the decisions thereto:**

- (a) Town Development & Planning – 19/06/18 – 10/07/18
- (b) Collett Park Management – 12/06/18

**37.8 Correspondence**

- (a) Somerset Youth & Community Service
- (b) RUH Bath NHS Foundation Trust – Insight – Issue 38 Summer 2018
- (c) Clerks & Councils Direct – July 2018 – Issue 118

**37.9 Other business referred to the Town Clerk**

- (a) MDC – Elections Services

**37.10 Date Time & Venue of next meetings**

Town Council – 18/09/18  
Policy and Resources Committee – 04/09/18  
Open Spaces Committee – 16/10/18  
Town Development & Planning – 31/07/18  
Collett Park Management – 07/08/18  
Cenotaph Charity & AGM – 14/08/18  
Market Cross Charity & AGM – 14/08/18