



**TOWN COUNCIL OFFICES**  
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Members of the public and press are entitled to attend the following meeting in accordance with s.1 of the Public Bodies (Admission to Meeting) Act 1960, as amended by S.100 of the Local Government Act 1972, unless the Committee, by resolution, enters confidential session when the public are lawfully excluded.

During the public participation period held immediately prior to the agenda, members of the public are welcome to speak on any matter relevant to the Committee as long as they have given prior notice of the subject matter to the Town Clerk. However, if that matter is not included in the agenda, no resolution can be made. The Chairman will use his discretion when permitting members of the public to speak.

**Tuesday 9<sup>th</sup> October 2018**

To: All members of Shepton Mallet Town Council's **Open Spaces Committee**

You are requested to attend the Meeting of Shepton Mallet Town Council's **Open Spaces Committee** commencing at **7.00 pm** on **Tuesday 16<sup>th</sup> October 2018** in the Committee Room at Mendip District Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT when the following business will be transacted.

Yours faithfully

Sam Winter LLB (Hons) PSLCC  
Town Clerk

## **A G E N D A**

- OS19.1 To receive any apologies for absence.**
- OS19.2 To receive any declarations of interest in matters on this agenda**
- OS19.3 To receive and approve the Minutes of the Open Spaces Committee Meeting held on Tuesday 3<sup>rd</sup> July 2018**
- OS19.4 Past Subject Matters – for the purpose of report only**
- OS19.5 A. To receive the Deputy Town Clerk’s report**
- (1) Railway embankment, West Shepton
  - (2) 2018 Christmas Tree, tree switch-on event and Market.
  - (3) Events Partnership
  - (4) Town Centre Operational Partnership
  - (5) Town Clock
  - (6) Proposed event to celebrate the history of Shepton Mallet
  - (7) New dog bins – installation under contract
  - (8) S.106 funds: multi-user path, Fosse Lane – A37
  - (9) Drugs Bus in the town
  - (10) Unplanned expenditure
  - (11) The Shambles
  - (12) Road gritting
- B. To receive the Allotment Officer’s report**
- (1) Allotment rent charges
  - (2) Whitstone Road allotment for use by Youth Club
  - (3) Hitchen Lane allotment lease
  - (4) Progress with S.106 application
- OS19.6 For resolution or note.**
- 1) To resolve to apply for funding for specified projects under s.106, item 2012/0842 ‘enabling & providing allotments’. (see Allotment Officer’s report)**
  - 2) To resolve to support the concept of Neil Watkins’ new event to be held on 4/08/19, celebrating the history of Shepton Mallet**
  - 3) To agree to purchase a Christmas Tree for the Market Place.**
  - 4) To consider concerns regarding ground works being carried out at the railway embankment, West Shepton, and agree any appropriate action**
  - 5) To review the rent charges on allotments**
  - 6) To resolve any recommendations to be made to Mendip District Council in relation to the s.106 fund 105941/049, footpath between A37 and Fosse Lane**
  - 7) To consider future arrangements for cold weather gritting.**
  - 8) To review the performance and administration of the Events Partnership and resolve future arrangements**
  - 9) To review the performance and administration of the Town Centre Operational Partnership and resolve future arrangements and Terms of Reference.**
  - 10) To consider the costs in adjusting the town clock and agree future arrangements.**

- 11) To receive the budgetary position as at 30/09/18 and agree the Committee's budget for the financial year 2019/20**
- 12) To express thanks to Ellis & Co for repairing, free of charge, the missing stone from the Market Cross.**

**OS19.7 Date and time of next Meeting – 7pm, Tuesday 11<sup>th</sup> December 2018**