



**TOWN COUNCIL OFFICES  
1 PARK ROAD  
SHEPTON MALLET  
BA4 5BS**

**01749 343984  
info@sheptonmallet-tc.gov.uk  
www.sheptonmallet-tc.gov.uk**

### **Public Session**

The Chairman invited the members of the public to comments within the agenda.

Minutes of a Meeting of **Shepton Mallet Town Council's Open Spaces Committee** held in the Committee Room at Mendip District Council Offices on **Tuesday 11<sup>th</sup> December 2018**

**Present:** Councillors C Inchley (in the chair), N Shearn, P Steven with Sam Winter, Town Clerk.

There were 2 members of the public present.

**OS20.1 To receive any apologies for absence.**

Cllrs J Hardy, N Chambers, D Towner, D Losey and H Reader

**OS20.2 To receive any declarations of interest in matters on this agenda**

None

**OS20.3 To receive and approve the Minutes of the Open Spaces Committee Meeting held on Tuesday 16<sup>th</sup> October 2018**

**Resolved** that the Minutes of the Open Spaces Meeting were approved as a correct record and signed as such by the Chairman.

**OS20.4 Past Subject Matters – for the purpose of report only by councillors**

None

**OS20.5 A. To receive the Town Clerk's report**

(1) PSPO implementation

To note that the Orders will be fully implemented by MDC in January 2019

(2) Railway embankment works, West Shepton

It was confirmed that the Police Wildlife Officer is the only body with powers to pursue potential unlawful activity at the site. The matter is part of the Police's ongoing workload.

(3) 2018 Christmas Tree costings

The 2018 Christmas tree was purchased from Ammerdown at a cost of £500, and has been kindly sponsored in full by Aspect Nubuild Ltd. The cost of the tree's delivery and installation charged to the Town Council is £650, with the Chamber of Commerce offering to contribute £150.

(4) Town Clock repair

Not progressed.

(5) S.106 funds: multi-user path, Fosse Lane – A37

It has been ascertained that the land the desire line crosses is not owned by a single landowner. It is part registered land owned by the Duchy and part unregistered land.

(6) The Shambles

Registration of ownership has not been progressed.

(7) Road gritting

The Gritex TGS07 salt spreader has been purchased at a cost of £2620. SCC have confirmed they will refill grit bins as requested, with additional bags of grit purchased for storage with the gritter.

(8) Barrington Place lighting

SCC Highways Lighting has confirmed it does not currently install new lighting on the highway. However, the dept has a Joint Financing scheme whereby the Town Council can fund additional street lighting on the adopted highway (it must be to Somerset County Councils specification). On completion of the works the Highway Lighting Group will then take on adoption of the light for future maintenance and energy costs.

**B. To receive the Allotment Officer's report**

(1) Update on S.106 application

A meeting with Bristol Water has been scheduled at all sites with the Allotment Officer. Once Bristol Water has given the go ahead to proceed with a spec, quotes for works can requested. Due to increases in the costs of fence panels, Idverde will now requote. The developer at Hitchen Lane states that the business partners will discuss the potential access point. Should the total value of the requests be higher than the s.106 fund, the Allotments Officer will liaise with the allotment holders to agree priorities before submission of the application.

**OS20.6 Motions for resolution or note.**

**1) To resolve whether to install additional street lighting at the footpath near Barrington Place.**

It was **resolved** that the Committee is in principle content for additional lighting to be installed, subject to further consideration of a costed report to be provided by the SCC Lighting Officer to the Committee.

- 2) **To note that the district wide Public Space Protection Orders are expected to be fully implemented in January 2019 (as circulated)**

Received and noted.

- 3) **To consider the Open Spaces EMRs and resolve to make recommendations to full Council that funds are moved to an identified EMR for the financial year 2019/20.**

**It was resolved to recommend to full Council that:**

- **The RFO should create an EMR of £25k for ‘Town Signage’.**

The amount was precepted for, but remained unspent as the project was not undertaken.

- **That the remaining Events budget should be moved to an EMR for ‘Events’.**

It was considered prudent to ensure that the unspent fund was retained to enable the future Council to engage with the community by proceeding with and creating events as required.

- **That the remainder of the amount allocated within Town Improvements to TCOP (£10k) should be moved to EMR ‘TCOP’.**

In light of minute 19.6(9): *to continue with the Partnership, but aim to make it more dynamic by involving in a meaningful way, town centre traders*, it was considered prudent to ensure TCOP has enough funding to undertake benchmarking, Shopwatch and other initiatives that have been identified but not completed.

- 4) **To approve expenditure of £400 on street entertainment over two days of the Christmas Market.**

Approved.

**OS20.7 Date and time of next Meeting – 7pm, Tuesday 12<sup>th</sup> February 2019**