



TOWN COUNCIL OFFICES
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During the public participation period held immediately prior to the agenda members of the public are welcome to speak on any matter relevant to the Collett Park Charity as long as they have given notice of the subject matter to the Town Clerk. The Chairman will use his discretion when permitting members of the public to speak.

Tuesday 11th December 2018

To: All members of **Collett Park Charity's Collett Park Management Committee**

You are requested to attend a meeting of Collett Park Management Committee, commencing at 7pm on Tuesday 18th December 2018, to be held in the Committee Room at Mendip District Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT when the following business will be transacted.

Yours faithfully

Sam Winter LLB (Hons) PSLCC
Town Clerk

A G E N D A

CP21.1 To receive apologies for absence.

CP21.2 To receive any declarations of interest in items on this agenda.

CP21.3 To receive and approve the Minutes of the Collett Park Management Committee meeting held on Tuesday 9th October 2018.

CP21.4 To receive any councillor updates for information only.

CP21.5 Report of the Town Clerk.

- (1) Collett Park Café
- (2) Park noticeboard
- (3) Report of Play Area Inspector.
- (4) CCTV covering park
- (5) Security of park entrance against vehicles
- (6) Review of Park policies
- (7) Two memorial trees & Armistice oak
- (8) Flagpole quotation
- (9) Green Flag 2019

CP21.6 For note/resolution.

- 1) To consider the Council's EMRs in relation to Collett Park and resolve to make recommendations to full Council where unspent funds should be moved to an identified EMR for the financial year 2019/20.
- 2) To accept the quotation from the grounds maintenance contractor to install a flagpole in Collett park
- 3) To consider the future of events in Collett Park in the light of the closure or sale of Collett Park Café
- 4) To consider whether the Committee wishes to offer to become involved with the organisation of Collett Day 2019.

CP21.7 To note that Date Time & Place of next Meeting – Tuesday 5th February 2019 in the MDC committee room.