



TOWN COUNCIL OFFICES
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Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Wednesday 12th June 2019

To: Cllrs T Faith, W Frapple, S Hale, M Harrison, B Height, E Hobbs, C Inchley (Chairman),
G Kennedy, G John, T Jones, M Lovell, B Manley, G Mayall, A McGuire, N Shearn, N Tolson

You are summoned to the **Meeting of Shepton Mallet Town Council** to be held at **7.00 pm** on **Tuesday 18th June 2019** at The Asham Committee Room, Mendip District Council Offices, Cannards Grave Road, Shepton Mallet, BA4 5BT when the following business will be transacted.

Yours sincerely

Charlotte Starkie

Charlotte Starkie, PSLCC
Town Clerk

AGENDA FOR THE TOWN COUNCIL MEETING

TUESDAY 18th JUNE 2019 at 7pm

PUBLIC QUESTION TIME, NOT TO EXCEED 30 MINUTES

To receive thanks from the Festival of Dogs for the council's support

3.1 Apologies for absence

3.2 Chairman's Announcements

3.3 Declaration of interest of matters related to this agenda

3.4 a. Minutes from the Annual Council Meeting held on 14 May 2019

To approve as a correct record, the minutes from this meeting

b. Minutes from the council meeting (planning application discussion) held on 4th June 2019 To approve as a correct record, the minutes from this meeting.

3.5 To receive a presentation from the Friends of Shepton Mallet Library (FoSML) on revised proposals for the Library that enables councillors to:

(a) receive updated proposals on Shape and Market Place Community Library Hub options

(b) explore co-design and co-delivery of a Community Library Hub and how this could provide a keystone community facility in the Market Place

(c) explore the potential financial contribution, governance and risk management implications for SMTC of the Market Place Community Library Hub options.

(d) ask questions regarding the library and the process(es) undertaken by FoSML to support the town-centre option(s)

3.6 Updates from councillors – for the purpose of report only

a. County Councillor

b. District Councillors

If Councillors have specific questions in relation to the financial matters on items 3.6 to 3.9 can they be raised with the Town Clerk in advance of the meeting

3.7 Yearend Accounts

To receive a report from the Town Clerk and a recommendation from the Policy and Resources Committee on the year end position of the Town Council, to include financial summary report

3.8 Annual Governance and Accountability Return 2018/19

To receive a report from the Town Clerk and a recommendation from the Policy and Resources Committee on the Annual Governance and Accountability Return 2018/19

3.9 To agree with the Annual Governance Statement 2018/19 (Section 1)

3.10 To agree with the Accounting Statements 2018/19 (Section 2)

3.11 Policy Review

To note that the following policies have been adopted at the Policy and Resources Committee meeting held on 11 June 2019

- Whistleblowing Policy
- Health and Safety at Work Policy
- Lone Working Policy
- Stress at Work Policy
- Dignity at Work Policy
- Child Protection and Vulnerable Persons Safeguarding Policy
- Equal Opportunities Policy

3.12 To note that minutes and draft minutes of the meetings have been circulated:

(a)	Town Development & Planning	2 April, 23 April, 21 May, 4 June
(b)	Collett Park Management	16 April
(c)	Policy & Resources	19 March, 11 June
(d)	Open Spaces	9 April

3.13 To fill committee vacancies due to the withdrawal of Cllr Tristan Faith

- Town Development and Planning (1)
- Open Spaces (1)

3.14 To nominate a representative onto the following community groups

- Shepton Mallet Neighbourhood Watch
- Police and Communities Together
- Shepton Mallet Friends of the Library
- League of the Friends of the Shepton Mallet Hospital
- Future High Street Working Group

3.15 Training

To invite all councillors to General Data Protection Regulation and Confidentiality Training on Thursday 4th July 2019 at 6.30pm

3.16 Press Release

To consider if the committee wishes to prepare any press releases on matters considered.

3.17 Date of next council meeting

The next meeting of the council will be held on Tuesday 10th September 2019.