



TOWN COUNCIL OFFICES  
1 PARK ROAD  
SHEPTON MALLET  
BA4 5BS

01749 343984

Email: [info@sheptonmallet-tc.gov.uk](mailto:info@sheptonmallet-tc.gov.uk)

Website: [www.sheptonmallet-tc.gov.uk](http://www.sheptonmallet-tc.gov.uk)

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

### Wednesday 4<sup>th</sup> September 2019

To: Cllrs T Faith, W Frapple, S Hale, M Harrison, B Height, E Hobbs, C Inchley (Chairman), G Kennedy, G John, T Jones, M Lovell, B Manley, G Mayall, A McGuire, N Shearn, N Tolson

You are summoned to a **Meeting of Shepton Mallet Town Council** to be held at **7.00 pm** on **Tuesday 10<sup>th</sup> September 2019** at The Council Chamber, Mendip District Council Offices, Cannards Grave Road, Shepton Mallet, BA4 5BT when the following business will be transacted.

Yours sincerely

Charlotte Starkie

Charlotte Starkie, PSLCC  
Town Clerk

## AGENDA FOR THE TOWN COUNCIL MEETING

TUESDAY 10<sup>TH</sup> SEPTEMBER 2019

### PUBLIC QUESTION TIME, NOT TO EXCEED 30 MINUTES

- a. To receive a presentation from Sarah Bolton and others to raise awareness of the 5G network and its potential health implications
- b. To receive a presentation from Jeff Curtis on behalf of the United Charities Shepton Mallet Almshouses in relation to a request for financial support

5.1 **Apologies for absence**

To receive any apologies for absence at this meeting

5.2 **Chairman's Announcements**

5.3 **Declaration of interest of matters related to this agenda**

5.4 **Update from PC George Simpson**

5.5 **Update from Somerset County Councillor John Parham**

5.6 **Update from Mendip District Councillors**

5.7 **To consider the Minutes from the meetings held on 18<sup>th</sup> June 2019 and 6<sup>th</sup> August 2019**

To consider and agree the minutes from these meetings as a true record

5.8 **To note that minutes and draft minutes of the committee meetings have been circulated:**

Policy and Resources: 11<sup>th</sup> June 2019

Town Development and Planning: 25<sup>th</sup> June, 16<sup>th</sup> July, 6<sup>th</sup> August, 27<sup>th</sup> August

Collett Park Management Committee: 9<sup>th</sup> July 2019

Open Spaces: 13<sup>th</sup> August 2019

5.9 **Devon and Somerset Fire and Rescue Service Public Consultation**

To consider a verbal update on the proposed changes to the manning of the local fire pumps within the public consultation and to consider the council's response to these proposals

5.10 **Collett Park Events 2020 and beyond**

To receive and consider a report from the Collett Day 2019 Event Management Team with a proposal for events to be held in 2020 and beyond, following a recommendation from the Collett Park Management Committee

5.11 **To consider the introduction of an Environmental Policy**

To consider a proposal and report from Cllr Faith and the Town Clerk that Shepton Mallet Town Council adopts an Environmental Policy

- 5.12 **Review of Standing Orders**  
To receive a report from the Town Clerk and a recommendation from the Policy and Resources Committee that the revised Standing Orders (with Revised Terms of reference) be adopted.
- 5.13 **To agree membership of the Staffing Committee**  
To seek nominations for 5 (plus one reserve) councillors to form the Staffing Committee  
(To note that the date of the meeting of the Staffing Committee will be Tuesday 22<sup>nd</sup> October 2019)
- 5.14 **To agree additional members to the Town Development and Planning Committee**  
To agree two additional members of the Town Development and Planning Committee (currently Cllrs Harrison, John, Jones, Lovell, Mayall Shearn)
- 5.15 **Utilising Section 106 monies of £15,000 on public open spaces/public parks**  
The Council has been informed that Section 106 money of £15,000 that was due to be returned to developers, can be spent by the council (no payback date) on matters related to public open spaces and public parks. The matter was referred to both Collett Park Management Committee and Open Spaces Committee, both committees deferred the matter to full council for consideration; Open Spaces Committee asked that the money be utilised as originally intended, on public cycle paths.
- 5.16 **To consider the introduction on a procedure to nominate an Honorary Freeman of the Town**  
To receive and consider a report from the Town Clerk for consideration
- 5.17 **To consider the introduction of Civic Awards**  
To receive and consider a report from the Town Clerk of the introduction of a Civic Awards Scheme and roll out
- 5.18 **Press Release**  
To consider if the committee wishes to prepare any press releases on matters considered.
- 5.19 **Date of next council meeting**  
The next meeting of the council will be held on Tuesday 26<sup>th</sup> November 2019.