



TOWN COUNCIL OFFICES
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Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Wednesday 18th September 2019

To: Cllrs Harrison, Hobbs, Kennedy (Chairman), Lovell, Manley, Mayall and Tolson

You are summoned to the **Meeting of Collett Park Management Committee of Shepton Mallet Town Council** to be held at **7.00 pm** on **Tuesday 24th September 2019** at The Asham Committee Room, Mendip District Council Offices, Cannards Grave Road, Shepton Mallet, BA4 5BT when the following business will be transacted.

Yours sincerely

Charlotte Starkie

Charlotte Starkie, PSLCC
Town Clerk

COLLETT PARK MANAGEMENT COMMITTEE ON 24TH SEPTEMBER 2019 AT 7PM

Public question time, not to exceed 30 minutes

- CP2.1** To receive apologies for absence
- CP2.2** Declaration of interest of matters related to this agenda
- CP2.3** Chairman's Announcements
- CP2.4** To receive the minutes from the last meeting held on 9th July 2019
- CP2.5** To receive relevant updates from the Town Clerk in relation to:
Maintenance and repairs in the park including walls, toilets and pond, Green Flag, Trees, suggestions to consider for improvements, the setting up of a Friends of Collett Park Group, Events, and budgetary consideration for a water fountain and recycling bins
- CP2.6** To review the Collett Park Memorial and Commemorative Tree Policy and consider the introduction of a Drone Use Policy
- CP2.7** To receive feedback from the work undertaken by the Collett Festival 2020 and beyond Working Party and a recommendation from Full Council and to agree a way forward for event planning
- CP2.8** To receive feedback from the work undertaken by the Collett Park Feasibility Working Party and to agree next steps
- CP2.9** To consider a request for a Snowdrop bulb planting activity in the month of October
- CP2.10** To note the financial position of this committee
- CP2.11** To consider if the committee wishes to prepare any press releases on matters considered.
- CP2.12** To resolve to exclude the public and press due to the confidential nature of the following matter:
- CP2.13** To receive a confidential update on matters relating to the Collett Park Cafe
- CP2.14** Date of next Committee meeting
The next meeting of this Committee will be held on Tuesday 5th November 2019.
This meeting will consider the budget requirements for 2020/21.