



TOWN COUNCIL OFFICES
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SHEPTON MALLET
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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Wednesday 11th March 2020

To: Cllrs T Faith, W Frapple, S Hale, M Harrison, B Height, E Hobbs, C Inchley (Chair), G Kennedy, G John, T Jones, M Lovell, B Manley, G Mayall, A McGuire, N Shearn, N Tolson

You are summoned to a **Meeting of Shepton Mallet Town Council** to be held at **7.00 pm** on **Tuesday 17th March 2020** at The Council Chamber, Mendip District Council Offices, Cannards Grave Road, Shepton Mallet, BA4 5BT when the following business will be transacted.

Yours sincerely

Charlotte Starkie

Charlotte Starkie, PSLCC
Town Clerk

AGENDA FOR THE TOWN COUNCIL MEETING

TUESDAY 17th March 2020

PUBLIC QUESTION TIME, NOT TO EXCEED 30 MINUTES

- 9.1 Apologies for absence**
To receive and accept any apologies for absence
- 9.2 Chairman's Announcements**
- **VE Day**
 - **Mental Health Consultation**
- 9.3 Declaration of interest of matters related to this agenda**
- 9.4 Update from PC George Simpson**
- 9.5 Update from Somerset County Councillor John Parham**
- 9.6 Update from Mendip District Councillors**
- 9.7 Update from Somerset County Council on the proposed resurface of the market place in Shepton Mallet**
To receive information on the proposed project
- 9.8 To receive the Minutes from the meetings held on 21st January 2020**
To consider and agree the minutes from these meetings as a true record
- 9.9 To note that minutes and draft minutes of the committee meetings have been circulated:**
- Cenotaph Charity AGM on 14th January 2020
 - Policy and Resources on 14th January 2020
 - Open Spaces on 25th February 2020
 - Collett Charity AGM on 3rd March 2020
 - Collett Park Management on 3rd March 2020
 - Town Development and Planning on 28th January, 18th February & 10th March 2020
- 9.10 To note that Councillor Bente Height has obtained the signatures of 79 members of the electorate who object to the increase in the council tax, and to present the petition to the town council**
- 9.11 Update on the progress with the Neighbourhood Plan**
To receive an update from Councillor Harrison on the developing Neighbourhood Plan
- 9.12 To consider if Councillor Sharon Hale can be the elected representative on to SM'ART**
- 9.13 To review the Bank Mandate**
To receive and consider a report from the Responsible Financial Officer on the council's agreed bank mandate and to make recommendations to amend it

9.14 Earmarked Funds – movement into these funds

To consider the report from the Town Clerk and Responsible Financial Officer to move any underspends into Earmarked Funds at year end

9.15 The Annual Corporate Governance Statement

To receive and consider a report from the Town Clerk and Responsible Financial Officer on internal controls

9.16 To review the council’s Risk Register and Risk Management

To receive and consider a report from the Town Clerk on the council’s risk register

9.17 Date of next council meeting

The next meeting of the council will be held on Tuesday 19th May 2020.