



TOWN COUNCIL OFFICES
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Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Wednesday 26th February 2020

To: Cllrs Harrison, Hobbs, Kennedy (Chairman), Lovell, Manley, Mayall and Tolson

You are summoned to the **Meeting of Collett Park Management Committee of Shepton Mallet Town Council** to be held at **7.00 pm** on **Tuesday 3rd March 2020** at The Asham Committee Room, Mendip District Council Offices, Cannards Grave Road, Shepton Mallet, BA4 5BT when the following business will be transacted.

Yours sincerely

Charlotte Starkie

Charlotte Starkie, PSLCC
Town Clerk

COLLETT PARK MANAGEMENT COMMITTEE
Tuesday 3rd March 2020

Public question time, not to exceed 30 minutes

CP4.1 To receive apologies for absence

CP4.2 Declaration of interest of matters related to this agenda

CP4.3 Chairman's Announcements

CP4.4 To receive the minutes from the last meeting held on 5 November 2019
To consider and agree the minutes from the last meeting as a true record

CP4.5 Operational Update
To receive an update from the Town Clerk on operational matters affecting Collett Park

CP4.6 Water Fountain
To receive and consider a report from the Responsible Financial Officer in relation to the installation of a new water station

CP4.7 Friends of Collett Park
To receive and consider a report from the Town Clerk on the establishment of a Friends of Collett Park Group

CP4.8 Green Flag Management Plan
To receive a report from the Town Clerk on matters related to Green Flag status, and matters to be considered in a new 10-year management plan

CP4.9 The Great British Clean (March 2020) and Love your Park week (July 2020)
To consider if Councillors wish to participate in the Great British Clean and be involved in Love Your Park Week

CP4.10 Collett Park Festival 2020
To receive an update from the Working Party on progress made

CP4.11 Collett Park Safety
To receive and consider a report from the Town Clerk in relation to safety around the pond

CP4.12 Financial Position
To receive a report from the Responsible Financial Officer on the financial position of the committee at Month 10, and to consider any year end movements to Earmarked Funds or the General Reserve

CP4.13 To resolve to exclude the Public and Press to discuss a confidential matter

CP4.14 To receive and consider a confidential report from the Town Clerk on a matter related to the park

CP4.15 Date of next Committee meeting
The next meeting of this Committee will be held on Tuesday 7th April 2020