



TOWN COUNCIL OFFICES
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AGENDA

POLICY & RESOURCES COMMITTEE MEETING ON TUESDAY 23RD JUNE 2020 AT 7PM

Public Attendance:

The meeting will be hosted on software called Zoom. If members of the public wish to join and have not used Zoom they are encouraged to contact the Town Clerk. Otherwise click on the link to access the meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/88646756865?pwd=SE9zSmg4MkpiS2ZocE9VQjJSdmJDUT09>

Meeting ID: 886 4675 6865

Password: 844852

If the public wish to ask the committee a question this must be provided at least 24 hours in advance of the meeting, to the Town Clerk (info@sheptonmallet-tc.gov.uk).

Councillors,

You are formally summoned to attend this committee meeting which will be hosted on Zoom Platform:

Cllrs T Faith, W Frapple (Chairman), S Hale, M Harrison, B Height, C Inchley,
G Kennedy, B Manley, A McGuire, N Shearn, N Tolson

Public Question Time

P&R5.1 Apologies for Absence

P&R5.2 Chairman's Announcement

P&R5.3 Declarations of Interest

P&R5.4 Minutes of the meeting held on 14th January 2020

To receive and accept the minutes of this meeting as a true record
And to note that the meeting of 24th March 2020 was cancelled.

P&R5.5 Community Donations Scheme

To receive a report and agree to consider an amendment to the proposed dates within the policy

P&R5.6 Financial Position of the council a month two 2020/21

To receive a report from the Responsible Financial Officer (RFO) on the financial position of the council, and bank reconciliation at month two

P&R5.7 To adopt the council's Financial Risk Assessment

To receive a report to adopt the council's financial risk assessment for 2019/20

P&R5.8 Internal Auditor's Report

To receive a report from the Responsible Financial Officer (RFO) on the issues raised from the year end 2019/20 internal audit (June 2020) and to note the actions that have been taken

P&R5.9 Annual Governance and Accountability Return 2019/20

To receive a report from the Responsible Financial Officer (RFO) on the Annual Governance and Accountability Return 2019/20 and to formulate a recommendation to Full Council on the financial matters below

P&R5.10 To note the internal auditor's assertion

P&R5.11 To agree with the Annual Governance Statement 2019/20 (Section 1)

P&R5.12 To agree with the Accounting Statements 2019/20 (Section 2)

P&R5.13 To note the expenditure following the issue of grants in relation to Covid-19

To receive a report from the Responsible Financial Officer with feedback from the Covid-19 support groups

P&R5.14 To agree the date of the next meeting

Proposed meeting dates:

Postpone the previously arranged meeting of 18th August 2020 and reschedule to 22nd September 2020 for normal business and donation applications

10th November 2020 – budget setting and grant applications

12th January 2021 – budget confirmation

Charlotte Starkie, PSLCC
Town Clerk