



TOWN COUNCIL OFFICES
1 PARK ROAD
SHEPTON MALLET
BA4 5BS

01749 343984

Email: info@sheptonmallet-tc.gov.uk

Website: www.sheptonmallet-tc.gov.uk

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

This meeting is held on Zoom and the link is here:

<https://us02web.zoom.us/j/89769189919?pwd=WEEwM3dSVk5NWTNMTmk3ek1MbFFQZz09>

Meeting ID: 897 6918 9919
Passcode: 053480

Wednesday 7th October 2020

To: Councillors Faith, Harrison, Inchley, Kennedy, Kayum, Mayall and Hobbs (Ex Officio) and Frapple (Ex Officio)

You are summoned to the **Meeting of Place Making and Protection Committee of Shepton Mallet Town Council** to be held at **7.00 pm** on **Tuesday 13th October 2020** on Zoom when the following business will be transacted

Yours faithfully

Charlotte Starkie, PSLCC
Town Clerk

**AGENDA FOR THE PLACE MAKING AND PROTECTION COMMITTEE
(Formerly Open Spaces Committee)**

Tuesday 13th October 2020

PUBLIC QUESTION TIME, NOT TO EXCEED 30 MINUTES

This is the first meeting of the newly formed Place Making and Protection Committee with new members

- PMP01.1 To consider nominations for the position of Chair**
- PMP01.2 To consider nominations for the position of Vice Chair**
- PMP01.3 To receive apologies for absence**
- PMP01.4 Declaration of interest of matters related to this agenda**
- PMP01.5 Chairman's Announcements**
- PMP 01.6 To receive the minutes from the last meeting held on 28th July 2020**
To agree the minutes from the Open Spaces meeting as a true record
- PMP01.7 To receive a charitable donation from the Friends of Shepton Mallet Recreation (FRESH) and to agree conditions of the donation**
To receive a report from the Responsible Financial Officer on the offer of the donation, and the conditions attached
- PMP01.8 Financial Position of this committee at month Six**
To receive a report from the RFO on the financial position of this committee
- PMP01.9 To consider this committee's budgetary requirements for 2021/22**
To receive a report from the RFO on the required budget for 2021/22 to continue to offer the same service, and to receive requests from councillors of additional items to be considered for inclusion in the budget
- PMP01.10 To consider request for additional bins in town**
To receive a report from the Assistant Town Clerk and to agree if new bins are installed
- PMP01.11 To note the arrangements for Remembrance Day 2020**
To receive a report from the Town Clerk on the plans for Remembrance Day
- PMP01.12 To receive a report on the Bird Art Project**
To receive a report from the Project Officer on the outcome of the art project in connection with the Rubbish Art Project
- PMP01.13 To receive an update on the Town Signage project**
To receive an update from the Project Officer on progress with the signage project
- PMP01.14 To receive update from the Town Clerk and Assistant Town Clerk (Planning and Amenities) on matters affecting the town centre**

- Festive lights 2020
- To note electrical work required for Christmas power due to water damage
- Allotments update
- Snowdrop planting

PMP01.15 Date of next Committee meeting

The next meeting of the council will be held on Tuesday 23rd February 2021.