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Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

This meeting is held on Zoom and the link is here:

<https://zoom.us/j/99879401744?pwd=cXQ2WTdNOWNMQXJTUTN0V1k1TE1xZz09>

Meeting ID: 998 7940 1744

Passcode: 606744

**Wednesday 17<sup>th</sup> February 2021**

To: Councillors Faith, Harrison, Inchley (Chair), Kennedy, Mayall and Hale (Ex Officio)

You are summoned to the **Meeting of Place Making and Protection Committee of Shepton Mallet Town Council** to be held at **7.00 pm on Tuesday 23<sup>rd</sup> February 2021** on Zoom when the following business will be transacted

**Yours faithfully**

Charlotte Starkie, PSLCC  
Town Clerk

**AGENDA FOR THE PLACEMAKING AND PROTECTION COMMITTEE  
(Formerly Open Spaces Committee)**

**Tuesday 23<sup>rd</sup> February 2021**

**PUBLIC QUESTION TIME, NOT TO EXCEED 30 MINUTES**

To receive a verbal presentation from the Bath and West Community Energy group on sustainability

- PMP 2.1 To receive apologies for absence**
- PMP 2.2 Declaration of interest of matters related to this agenda**
- PMP 2.3 Chairman's Announcements**
- PMP 2.4 To receive the minutes from the last meeting held on 13<sup>th</sup> October 2020**  
To agree the minutes from the Place making and Protection meeting as a true record.
- PMP 2.5 Strawberry Line**  
To receive a verbal update from Cllr Kennedy on the Strawberry Line
- PMP 2.6 Financial summary of expenditure and the budget for the year**  
To receive a written report from the RFO on expenditure at month 11 and to note the agreed budget for 2021/22.
- PMP 2.7 Operational update on maintenance and repairs**  
To receive a written report from the Assistant Town Clerk on operational repairs and maintenance.
- PMP 2.8 Flag Flying 2021**  
To consider the written report from the Assistant Town Clerk on agreed flag days for 2021, and to seek a decision for 2 new flag days.
- PMP 2.9 Festive Lights 2021 and beyond**  
To consider the written report from the Assistant Town Clerk on the way forward for the tendering of the festive lights contract for 2021 and beyond.
- PMP 2.10 Town Signage**  
To consider the written report from the Project Officer on the two signage projects and for councillors to consider how they wish to proceed with both.
- PMP 2.11 Update on Library**  
To receive a written report from the Project Officer on the refurbishment of the public library and change to opening hours.
- PMP 2.12 Update on Market Place and Town Street Resurfacing**  
To receive a written report from the Project Officer on the progression of the resurfacing work in the market place.

**PMP 2.13 Proposal to work in partnership to develop the secret gardens of Shepton Mallet**

To consider a written report from the Town Clerk containing a proposal from the Art Bank for a secret garden on town council land.

**PMP 2.14 Date of next Committee meeting**

The next meeting of the council will be held on 13<sup>th</sup> April 2021.