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Meeting: Policy & Resources Committee, Item 8.11

Date: 6th April 2021

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Subject: Regular Payments

1.0 Purpose of report

- 1.1 To inform councillors, and in accordance with internal Financial Regulations 5.4, of regular payments made to suppliers.

2.0 Background information

- 2.1 These are payments which are incurred to run the business side of the Council and in order to satisfy its function, a list of which is provided below:

Staff salaries inc pension & NI

Payroll provider

HR support provider

Idverde – ground care provision

Business Rates

Electricity – Collett Park, Market, Town Clock

Water rates – Collett Park, Allotments

SMTC Office rental from Mendip DC

Telephones

IT hosting

Insurances

Licences – RBS (Finance package), Pear Mapping

Professional body memberships – SLCC, AAT

Internal & External Auditors

3.0 Financial Information

- 3.1 Payments are reported to the Policy & Resources Committee on a regular basis.
- 3.2 A list of payments is also sent to authorised bank signatories each month.
- 3.3 A list of payments over £500 is published each month on the Council's website in accordance with the Local Government Transparency Code 2015.

4.0 Recommendations

- 4.1 To seek approval from Councillors for continuous payment of the above.