

SHEPTON MALLET TOWN COUNCIL

Meeting	Place Making and Protection Item 01.11
Date	13 th October 2020
Author	Town Clerk
Subject	Arrangements for Remembrance Day

1.0 PURPOSE OF REPORT

- 1.1 To update Councillors on the arrangements that have been made for Remembrance Day 2020.

2.0 BACKGROUND INFORMATION

- 2.1 At the Open Spaces Committee meeting on 28th July the committee was informed that the local branch of the RBL were no longer able to contribute to the organisation of Remembrance Day, and asked the Town Council to take on this function. This is also happening nationwide.
- 2.2 Due to the pandemic, the government guidelines do not currently support gathering of people and therefore it is necessary to make arrangement with that in mind. The Town Clerk has been in regular liaison with the Chairman of the RBL, and the Police, to discuss what would be an appropriate event and the following has been agreed:
- 2.3 A very small scale event will be led by the Reverend Hunter-Dunn at 11am on Sunday 8th November 2022 at the Cenotaph that involves a representative from the town council and representatives from the Royal British Legion. In addition, 2 members of staff will provide support and be joined by 4 marshals who will ensure that social distancing is enforced and to assist with managing any members of public who might chose to attend.
- 2.4 Those community groups who usually lay a wreath will be invited to lay a wreath but after the official ceremony at 11am. Members of the public will not be encouraged to attend, but those who do so must be advised to socially distance and will not be able to enter the Cenotaph area while the ceremony is in place.
- 2.5 It is necessary for the Town Clerk to continue to liaise with the RBL, to issue a press statement of the arrangements, to produce a risk assessment for the police and insurance company and to ensure that adequate arrangements are in place to ensure social distancing. The mobile hand sanitiser currently in Collett Park will be in situ to ensure people can clean their hands and all participants will need to wear a mask.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The purchase of a wreath and the printing of information signs for Covid-19 and the provision of traffic marshals. This comes from a Civic Budget that holds £1,200.

6.0 RECOMMENDATIONS

- 6.1 To note the report.