



TOWN COUNCIL OFFICES
1 PARK ROAD
SHEPTON MALLET
BA4 5BS

01749 343984

Email: info@sheptonmallet-tc.gov.uk

Website: www.sheptonmallet-tc.gov.uk

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

This meeting is held on Zoom and the link is here:

<https://us02web.zoom.us/j/83572422912?pwd=Ukd0WnVwKzNZdEkyTIFYa2tpVjFzUT09>

Meeting ID: 835 7242 2912

Passcode: 279351

Wednesday 25th November 2020

To: Cllrs T Faith, S Hale, M Harrison (Chair) , B Height, C Inchley, G Kayum, G Kennedy, M Lovell, G Mayall, A McGuire, T O'Connor, N Shearn, N Tolson

You are summoned to a **Meeting of Shepton Mallet Town Council** to be held at **7.00 pm on Tuesday 1st December 2020** on Zoom when the following business will be transacted.

Yours sincerely

Charlotte Starkie

Charlotte Starkie, PSLCC
Town Clerk

**AGENDA FOR THE TOWN COUNCIL MEETING
TUESDAY 1ST DECEMBER 2020**

PUBLIC QUESTION TIME, NOT TO EXCEED 30 MINUTES

- TC10.1 Apologies for absence**
To receive any apologies for absence
- TC10.2 Declaration of interest of matters related to this agenda**
- TC10.3 Chairman's Announcements**
- TC10.4 Update from PC Stephen Reading**
- TC10.5 Update from Somerset County Councillor John Parham**
- TC10.6 Update from Mendip District Councillors: Cllr E Hobbs, Cllr B Height, Cllr G Kennedy, Cllr C Inchley**
- TC10.7 To consider and approve the Minutes from the meetings held on 8th September, 6th October and 10th November 2020**
To consider and agree the minutes from these meetings as a true record
- TC10.8 To note that minutes and draft minutes of the committee meetings have been circulated for the following meetings**
Human Resources – 29th September
Place-Making and Protection – 13th October
Town Development & Planning – 27th October
People and Promotion – 3rd November
Collett Park Management – 20th October
Policy and Resources – 17th November
- TC10.9 Updates from Committee Chair**
To receive a verbal update from each committee Chair (not to exceed 3 minutes)
Policy and Resources – Cllr. Hale
Place-Making & Protection – Cllr. Inchley
Town Development & Planning – Cllr. Harrison
Collett Park Management – Cllr. Kennedy
Human Resources – Cllr. Mayall (VC)
People & Promotion – Cllr. O'Connor
- TC10.10 To consider the nomination of a Councillor for position of Trustee for the Shepton Mallet Almshouses**
To receive a report from Town Clerk and to nominate a councillor to become a trustee on the Almshouses
- TC10.11 To nominate councillors to vacancy positions on committees**
To consider nominations onto the vacancy positions on the Committees (see attached list)
1X Policy and Resources
3X Town Development and Planning

1X Collett Park Management
1X Human Resources (Reserve)

TC10.12 Update on Neighbourhood Plan

To receive a verbal update on progress of the Neighbourhood Plan Steering Group

TC10.13 Town centre resurfacing

To receive a report from the Project Officer and to agree an outcome from the recommendations from the working party.

TC10.14 Branding

To note the new branding developed in consultation with the working party.

TC10.15 Annual Governance and Accounting Return

To receive a report from the RFO on the satisfactory completion of the external yearend financial governance process

TC10.16 Financial position

To receive and note a report from the Responsible Financial Officer on the financial position of the budget at the end of Month 6.

TC10.17 Date of next council meeting

The next meeting of the council will be held on Tuesday 19th January 2021.