



Town Council Offices,  
1 Park Road,  
Shepton Mallet  
BA4 5BS

t: 01749 343984

e: [info@sheptonmallet-tc.gov.uk](mailto:info@sheptonmallet-tc.gov.uk)

w: [www.sheptonmallet-tc.gov.uk](http://www.sheptonmallet-tc.gov.uk)

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

**Wednesday 7th July 2021**

**To:** Cllrs B Champion, M Lovell, J Nicklin (Chair) N Shearn & M Harrison & S Hale (Ex Officio)

You are summoned to a **Meeting** of **Shepton Mallet Town Council Town Development & Planning Committee** to be held at **7.00 pm** on **Tuesday 13th July 2021** at **St Michael's Parish Rooms** when the following business will be transacted.

Yours sincerely

[Charlotte Starkie](#)

Charlotte Starkie, PSLCC

Town Clerk

# AGENDA FOR THE TOWN DEVELOPMENT & PLANNING COMMITTEE MEETING

Covid-19 Statement – See Appendix A

Tuesday 13th July 2021

**Public question time, not to exceed 30 minutes**

If a member of public wishes to share a document with council, these documents must be submitted to Town Clerk by noon on the day of the meeting.

TDP37.1 To Elect a Vice Chairperson

TDP37.2 To receive any apologies for absence

TDP37.3 Declaration of interest of matters related to this agenda

TDP37.4 To approved the minutes of the TD&P Committee held on 20th April 2021 and delegated decisions from 11th May, 1st June and 22nd June 2021.

TDP37.5 Planning Matters - Applications for consideration

2021/1271 Josh Cawsey	Re-roofing of the south aisle roof including the installation of photovoltaic panels.  Church of St Peter & St Paul, Market Place, Shepton Mallet	18/06/21 FUL
2021/1416  2021/1417 Josh Cawsey	Proposed single storey rear extension.  Woodlands Farmhouse, Brewery Lane, Shepton Mallet, BA4 5QD	22/06/21 HSE LBC
2021/1154 Charlotte Rogers	Decorating exterior, replacing 4-5 windows, repairing existing doors (2) and frames, repair flat roof over part of building.  Eden Grove, Leg Square, Shepton Mallet, BA4 5LJ	25/06/21 FUL

2021/1506 Bo Walsh	T1 Goat Willow - Fell.  17 Draycott Road, Shepton Mallet, Somerset, BA4 5HT	02/07/21 TCA
2021/1530 Bo Walsh	Hedgerow removal to enable construction plant and machinery in to the adjacent field to facility Bristol Water's proposed ca. 850m of water main replacement works  Land at Windsor Hill Lane, Shepton Mallet, Somerset	02/07/21 HDG
2021/1499 Anna Clark	Remove condition 3 (Holiday Accommodation Occupancy) on planning permission 2019/1324/FUL (Change of use of land for the sitting of 25 mobile lodges for use as holiday accommodation).  Cannards Grave Farmhouse, whitstone Hill, To Fosse way, Shepton Mallet, BA4 4LY	05/07/21 VRC
2021/1514 Josh Cawsey	Demolition of existing rear single storey extension and construction of new single storey rear extension and alterations to front porch  15 Kyte Road, Shepton Mallet, BA4 5PJ	06/07/21 HSE

#### TDP37.6 Planning Applications Decided

No	Address	Town Council	District
2020/2281/FUL	Eco Food Creation, Forum Lane, Shepton Mallet, BA4 4JG	Supported	Approved 23/06/21

#### TDP37.7 Planning application outside the Parish boundary

To discuss concerns raised by the change of conditions to the planning application SCC/3795/2021 and the wish to contact Mendip District Council to extend the date by which comments are to be received. Committee to form a response.

#### TDP37.8 Other business referred to the Assistant Town Clerk (Planning & Amenities)

TDP37.9 To consider if the committee wishes to prepare any press releases on matters considered

TDP37.10 Date & Time of Next Meeting

7.00pm on Tuesday 3rd August 2021.

## Appendix A – Covid-19 Statement

### Management of Meetings at Shepton Mallet Town Council after 17 May 2021

1. Councillors and members of the public must enter the hall one at a time at least 2m apart, unless they are from the same household.
2. Councillors must use the hand sanitiser provided on entering the hall.
4. Windows/doors will remain open to allow sufficient ventilation.
5. Members will be seated to socially distance and the chairs must not be moved to any other location at any time during the meeting.
6. Face masks must be worn unless speaking to an item on the agenda.
7. No papers will be circulated at the meeting.
8. A copy of the agenda will be displayed but copies will be provided for members of the public.
10. Councillors must leave the hall one at a time at least 2m apart, unless they are from the same household.
11. Councillors are encouraged to bring their own water to drink, if required.
12. Should the number of public wishing to attend result in there being more than the maximum number of people allowed in the Parish rooms under the various regulations, the agenda may be varied to allow for each to hear the debate on the item for which they have attended. If all members of the public attending for one particular item result in there being more than the maximum number of people allowed in the main hall under the various regulations, the Chairman may decide to defer the item or to deal with it in such a way as to hear all the contributions. One such way of dealing with the matter is for the meeting to adjourn outside where social distancing could be reduced to 1.5m. The verbal instructions of the Clerk and/or Chairperson in respect of compliance with these guidelines, the risk assessments and/or the various Covid-19 regulations must be complied with at all times for the safety of all those attending or wishing to attend.