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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given by noon on the day of the meeting on:

info@sheptonmallet-tc.gov.uk or 01749 343984.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Wednesday 13th October 2021

To: Cllrs D Crisfield, C Inchley, G Kennedy (chair), G Mayall, J Nicklin and Mirka Stadtruckerova.
M Harrison and S Hale (Ex Officio)

You are summoned to a **Meeting of Shepton Mallet Town Council Recreation, Amenities & Environment Committee** to be held at **7.00 pm on Tuesday 19th October Council Chamber, Mendip District Council Offices, Shepton Mallet, BA4 5BT** where the following business will be transacted.

There will be a presentation, and Q&A session, from 7.00pm to 7.20pm, by Andrew Combes from Greenways, the Project Lead on multi-use paths, on the state of play on the Strawberry Line and the Somerset Circle and other cycle and active travel routes in and radiating from Shepton Mallet.

Yours sincerely

Liz Evans

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Assistant Town Clerk/RFO

AGENDA FOR THE RECREATION, AMENITIES & ENVIRONMENT COMMITTEE MEETING

Tuesday 19th October 2021

Public question time, not to exceed 30 minutes

If a member of public wishes to share a document with council, these documents must be submitted to Info@sheptonmallet-tc.gov.uk by noon on the day of the meeting.

RAE4.1 To receive any apologies for absence

RAE4.2 Declaration of interest of matters related to this agenda

RAE4.3 Chairman's Announcements

RAE4.4 To approve the minutes of the last meeting

To agree the minutes from the Collett Park Management Committee held on 2nd February 2021 and Recreation, Amenities and Environment Committee held on 10th August 2021 as a true record

RAE4.5 Town Environs and Issue with pigeon fouling

To receive a written report on the Town Environs.

On receipt of a quote from a pest control company, to consider one of the following options to try to mitigate the public health issue caused by pigeon fouling:

- a) town council fund 100% of the costs;
- b) town council and landlords split costs 50/50
- c) landlords are requested to fund 100% of costs

RAE4.6 Collett Park Operations

To receive a written report on matter affecting Collett Park.

RAE4.7 Additional Bins

To receive a report to agree the quantity and style of new/replacement bins at a cost of no more than:

- a) £3,000 for dog/litter bins and
- b) an initial cost of no more than £199 for a grit bin and approx. 10 bags of salt/grit and future costs as detailed in the report.

RAE4.8 Cleaning Babycham Statue update

To receive a written update on the cleaning of the Babycham statue.

RAE4.9 Telephone Kiosk Proposal

To receive a written report for a proposal for the Telephone Kiosk and to agree refurbishment costs up to a maximum of £350.

RAE4.10 Allotment updates

To receive a written report on the following:

- a) updates on the Allotments;
- b) To consider the in principle request to allow livestock on the allotments. If agreed, a policy will be drafted and brought to a future meeting of this committee for approval.

RAE4.11 Copse in Collett Park

To receive a written report following on from the resolution agreed at the CPM committee held in Feb 2021 - *The Town Clerk to seek a detailed, costed design for a wooded area with hard landscaping and to present at a future meeting.*

RAE4.12 Budget proposal for 2022/2023

To receive a written report in respect of this committee's draft budget for 2022/2023, to be submitted to Full Council for consideration.

RAE4.13 Financial Update

To receive a written report on this committee's expenditure at the end of Month 6.

RAE4.14 To consider the resolution to exclude the public and press in order to consider confidential matters owing to the commercially sensitive nature of the following items:

RAE4.15 Wayfinding signage tender appointment

To receive and consider a written report on the tender submissions for the wayfinding signage and appoint a contractor.

RAE4.16 Collett Park Feasibility Study

- a) To approve the re-appointment of the design consultants to provide options for the building(s) and play areas in Collett Park, following on from the work previously commissioned undertaken by the consultant. Costs being sought so the committee is being asked to agree in principle subject to costings.
- b) If a) is agreed, to set up a working party, to define a concept development footprint for Collett Park, to work with the consultant and report recommendations to full council.

RAE4.17 Date of next Committee meeting

The next meeting of the Recreation, Amenities & Environment committee meeting will be held on Tuesday 1st February 2022.