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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to info@sheptonmallet-tc.gov.uk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Wednesday 29th December 2021

To: Cllrs M Berkeley, B Champion, M Lovell, J Nicklin, & N Shearn. Cllr S Hale & M Harrison (Ex Officio)

You are summoned to a **Meeting of Town Development & Planning Committee** to be held at **6.30 pm** on **Tuesday 4th January 2022** at **The Council Chamber, Mendip District Council Offices, BA4 5BT** when the following business will be transacted.

Yours sincerely

Paula Robertson

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Assistant Town Clerk (Planning & Amenities)

AGENDA FOR THE TOWN COUNCIL MEETING

Tuesday 4th January 2022

Covid-19 Statement – See Appendix A

Capacity of the room is limited to 23 people and therefore members of the public are restricted and will be based on a first come basis.

Public question time, not to exceed 30 minutes

If a member of public wishes to share a document with council, these documents must be submitted to info@sheptonmallet-tc.gov.uk by noon on the day of the meeting.

TDP45.1 To receive any apologies for absence

TDP45.2 Declaration of interest of matters related to this agenda

TDP45.3 To approved the minutes of the TD&P Committee held on 7th December 2021.

TDP45.4 Planning Matters - Applications for consideration

2021/2531 2021/2532 Carlton Langford	Conversion of first and second floor from single residence to 4 no. flats. 10A High Street, Shepton Mallet, BA4 5AN	03/12/2021 FUL LBC
2021/2722 Kelly Pritchard	Change of use from theatre (sui generis) to retail use (A1), with associated works. The Amulet, 7 Market Place, Shepton Mallet, BA4 5AZ	07/12/2021 FUL
2021/2738 Charlotte Rogers	Erection of a two storey side extension & replacement of conservatory. 65 Beech Avenue, Shepton Mallet, BA4 5XW	09/12/2021 HSE

2021/2735 Zoe Maclennan	Refurbishment of external building, including roof, windows and new render plus appropriate decorations. 9 High Street, Shepton Mallet, BA4 5AA	09/12/2021 LBC
2021/2760 Zoe Maclennan	Replacement of an existing garden room. 78 Cowl Street, Shepton Mallet, BA4 5EP	15/12/2021 LBC
2021/2671 Zoe Maclennan	Internal works to dwelling including installation of bathrooms, removal of soil and vent pipe, installation of 2 no. soil and vent pipes, installation of extractor vent, roof of lean-to to be replaced and installation of oil-fired boiler along with extractor vent. Downside House, Bath Road, Downside, Shepton Mallet	15/12/2021 LBC
2021/2696 Jennifer Alvis	Demolition of conservatory and side lean-to, to be replaced by erection of single storey side and rear extensions along with loft conversion. 1 Beech Avenue, Shepton Mallet, BA4 5XW	20/12/2021 HSE
2021/2794 Bo Walsh	T1 – Sycamore – Crown lift by 4m. Public Open Space East of 14 to 20 Elm Way, Shepton Mallet	21/12/2021 TCA
2021/2895 Bo Walsh	T2 – Sycamore (M1098) – Crown lift by 6m to clear building. Public Open Space East of 14 to 20 Elm Way, Shepton Mallet	22/12/2021 TPO
2021/2805 Nikki White	Construction of a multi-user path along disused railway from Ham Wood viaduct through Windsor Hill tunnel and across Bath Road viaduct to link to Shepton Mallet. Multi-User Path, Shepton Mallet	23/12/2021 FUL

TDP45.5 Planning Applications Decided

No	Address	Town Council	District
2021/2259/TCA	The Coach House, Forum Lane, Shepton Mallet, BA4 5JA	Supported	Approved 07/12/2021
2020/0039/FUL	Former West Shepton Railway Land, Off The Sidings, Shepton Mallet	Not Supported	Refused 15/12/2021
2021/1584/FUL	J H Haskins, High Street, Shepton Mallet, BA4 5AX	Not supported	Refused 18/12/2021
2021/2524/HSE	67 Compton Road, Shepton Mallet, BA4 5QT	Supported	Approved 23/12/2021
2021/2125/LBC	2 Barren Down House, Barrendown Lane, Shepton Mallet, BA4 5LL	Supported	Approved 24/12/2021

TDP45.6 Other business referred to the Assistant Town Clerk (Planning & Amenities)

TDP45.7 To consider if the committee wishes to prepare any press releases on matters considered

TDP45.8 Date & Time of Next Meeting

7.00pm on Tuesday 25th January 2022.

Appendix A – Covid-19 Statement

Management of Meetings at Shepton Mallet Town Council after 17 May 2021

1. Councillors and members of the public must enter the hall one at a time at least 2m apart, unless they are from the same household.
2. Councillors must use the hand sanitiser provided on entering the hall.
4. Windows/doors will remain open to allow sufficient ventilation.
5. Members will be seated to socially distance and the chairs must not be moved to any other location at any time during the meeting.
6. Face masks must be worn unless speaking to an item on the agenda.
7. No papers will be circulated at the meeting.
8. A copy of the agenda will be displayed but copies will be provided for members of the public.
10. Councillors must leave the hall one at a time at least 2m apart, unless they are from the same household.
11. Councillors are encouraged to bring their own water to drink, if required.
12. Should the number of public wishing to attend result in there being more than the maximum number of people allowed in the Council Chamber under the various regulations, the agenda may be varied to allow for each to hear the debate on the item for which they have attended. If all members of the public attending for one particular item result in there being more than the maximum number of people allowed in the main hall under the various regulations, the Chairman may decide to defer the item or to deal with it in such a way as to hear all the contributions. One such way of dealing with the matter is for the meeting to adjourn outside where social distancing could be reduced to 1.5m. The verbal instructions of the Clerk and/or Chairperson in respect of compliance with these guidelines, the risk assessments and/or the various Covid-19 regulations must be complied with at all times for the safety of all those attending or wishing to attend.