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MINUTES FROM POLICY & RESOURCES

Held on: Tuesday 15th March 2022 at 7.00pm. The Council Chamber, Mendip District Council Offices, Shepton Mallet, BA4 5BT

Attendance: Councillors G Kennedy, M Lovell, A McGuire (Chair), J Nicklin, T O'Connor and N Shearn. M Harrison (Ex-Officio)

Absent: Councillor B Height

Present: C Commons, Town Clerk and B Kingston-Wood, Democratic Support Assistant.

Public: No members of the public

P&R4.1 To elect a Vice Chairperson

Nominations were sought for a Vice Chairperson.

Cllr M Nicklin proposed herself, seconded by Cllr M Lovell.

There were no other counter proposals.

Resolved that:

Councillor Jane Nicklin be Vice Chair of the Policy and Resources Committee

P&R4.2 Apologies for Absence

No apologies were received

P&R4.3 Declaration of Interest of Matters Related to this Agenda

Cllr T O'Connor declared Interest in SMarT as a director of the company.

Cllr M Lovell declared Interest in the Lantern parade

P&R4.4 Chair's Announcement

Chair reminded the councillors that they will be in the pre-election period from 21st March and that town council resources could not be used for individual or party campaign.

P&R4.5 To approve the minutes from the last meeting

The minutes from 4th January 2022 were received and accepted as a true record.

SIGNED: (CHAIR) DATE:.....

Resolved that:

The minutes of 4th January 2022 be signed as a true record.

P&R4.6 Community grants and donations feedback

Councillors received a written report from the Responsible Financial Officer (RFO) with feedback from organisations who received a community grant or donation during the 2020/21 financial year.

Resolved that:

Councillors noted the report.

Town Clerk to prepare some basic criteria for the grants and donation, application process and a feedback form for organisations to complete on receiving the grant or donation.

P&R4.7 Bank mandate review

Councillors received a written report from the Responsible Financial Officer with an update on the bank mandate for the Unity Trust Bank.

Resolved that:

Councillors noted the report.

P&R4.8 Financial position as at month 11

Councillors received a written report from the Responsible Financial Officer on the financial position of this committee at month 11.

Resolved that:

Councillors agreed and noted the report.

P&R4.9 Regular payments

Councillors received a written report from the Responsible Financial Officer (RFO) on the regular payments made to suppliers.

Resolved that:

Councillors approved the report for the continuous payment.

P&R4.10 Queen's Platinum Jubilee Event funding

Councillors received a written report from the Responsible Financial Officer (RFO) on the application from the National Lottery Community Fund for the Queen's Platinum Jubilee Events in June 2022.

Resolved that:

Councillors noted the report and thanked the RFO for getting the application together in a short amount of time.

P&R4.11 Date of next committee meeting

The next meeting of the committee will be held on Tuesday 28th June 2022.

Meeting concluded at 19:33

DRAFT

SIGNED: (CHAIR) DATE:.....