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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to info@sheptonmallet-tc.gov.uk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Wednesday 9th March 2022

To: Cllrs B Height, G Kennedy, M Lovell, A McGuire (chair), J Nicklin, T O'Connor & N Shearn. Cllr M Harrison as Ex-Officio

You are summoned to a **Meeting of Policy & Resources Committee** to be held at **7.00 pm on Tuesday 15th March 2022 on The Council Chamber, Mendip District Council Offices, BA4 5BT** when the following business will be transacted.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Claire Commons'.

Claire Commons

Claire Commons Fellow SLCC, FdA
Town Clerk

AGENDA FOR THE POLICY & RESOURCES COMMITTEE MEETING

Tuesday 15th March 2022

Covid-19 Statement – See Appendix A

Capacity of the room is limited to 23 people and therefore members of the public are restricted and will be based on a first come basis.

Public question time, not to exceed 30 minutes

If a member of public wishes to share a document with council, these documents must be submitted to Town Clerk by noon on the day of the meeting.

P&R4.1 To elect a Vice Chairperson

P&R4.2 To receive any apologies for absence

P&R4.3 Declaration of interest of matters related to this agenda

P&R4.4 Chair's Announcements

P&R4.5 To approve the minutes from the last meeting

To approve as a correct record, the minutes from the meeting held on 4th January 2022.

P&R4.6 Community grants and donations feedback

To receive and note a written report from the Responsible Financial Officer (RFO) of feedback from organisations who received a Community Grant or Donation during the 2020/21 financial year.

P&R4.7 Bank mandate review

To receive a written report from the Responsible Financial Officer (RFO) on the updated bank mandate for the Unity Trust Bank.

P&R4.8 Financial position as at month 11

To receive and note a written report from the Responsible Financial Officer (RFO) on the Financial position as at Month 11.

P&R4.9 Regular payments

To receive a written report from the Responsible Financial Officer (RFO) on the regular payments made to suppliers.

P&R4.10 Queen's Platinum Jubilee Event funding

To receive a written report from the Responsible Financial Officer (RFO) on the funding application from The National Lottery Community Fund for the Queen's Platinum Jubilee Events in June 2022.

P&R4.11 Date of next council meeting

The next meeting of the committee will be held on Tuesday 28th June 2022.