



Town Council Offices,
1 Park Road,
Shepton Mallet
BA4 5BS

t: 01749 343984

e: info@sheptonmallet-tc.gov.uk

w: www.sheptonmallet-tc.gov.uk

Meeting: Full Council, Item 2.13

Date: 15th June 2021

Author: Liz Evans, Responsible Financial Officer

Subject: Neighbourhood Plan Funding

1.0 Purpose of report

- 1.1 To update Councillors on the financial position of the Neighbourhood Plan Steering Group as at the end of May 2021.
- 1.2 For Councillors to consider and agree a transfer of £15,000 from the Town Council's General Reserves to support the Neighbourhood Plan.

2.0 Background information

- 2.1 The Neighbourhood Plan Steering Group was formed in November 2014. Their purpose to steer the process towards a successful outcome i.e. develop a Neighbourhood Plan that is approved at referendum and then adopted.
- 2.2 In March 2017, the Shepton Mallet Neighbourhood Plan Steering Group (SG) made a decision to re-visit the Vision and Objectives of the Plan and to reconsider their appropriateness in light of the time lapse between their development and moving the Plan forward.
- 2.3 The Neighbourhood Plan Steering Group retained the services of consultants from Plan-et and HTP Consulting with the ongoing process.
- 2.4 The Town Council made a commitment to support the Neighbourhood Plan.
- 2.5 The Plan-et consultant is actively seeking another grant. In the short term however, it is requested and to be agreed in principle, the release of a further £15,000 although it may not be necessary to use all of these funds.

3.0 Financial position

3.1 To note the current spend.

2012-2020	Income	Expenditure
SMTC	£25,000	
Community Development	£5,400	
Total Income 2012-2020	£30,400	
Total Expenditure 2012-2020		£26,854.24
Balance in Earmarked Fund carried forward	£3545.76	

2020-21	Income	Expenditure
Opening Balance in Earmarked Fund	£3,545.76	
Transfer from Local Projects as agreed	£10,000.00	
Groundworks UK Grant - March 2021	£4,485.00	
Total Income 2020-21	£18,030.76	
Plan-et (Evolving Together)		£11,920.24
HTP Consulting (Transport Review)		£7,000.00
Total Expenditure 2020-21		£18,920.24
Spend deficit (SMTC funds used)	£889.48	

2021-22 (as at 31-05-21)	Income	Expenditure
Opening Balance in Earmarked Fund	£0.00	
Income 2020-21	£0.00	
Plan-et (Evolving Together)		£5,030.00
HTP Consulting (Transport Review)		£1,500.00
Expenditure 2021-22		£6,530.00
Spend deficit (SMTC funds used)	£889.48 + £6,530.00 = £7,419.48	

4.0 Recommendations

4.1 For Councillors to note this report.

4.2 For Councillors to consider and agree, in principle, a transfer of up to £15,000 from Shepton Mallet Town Council General Reserves to support the Neighbourhood Plan process.