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A MEETING OF THE FULL TOWN COUNCIL

[Link to Agenda here](#)

Held on: Tuesday, 08 November 2022 at 7 pm. The Council Chamber, Mendip District Council Offices, Shepton Mallet, BA4 5BT

Members Summoned and Present: All Councillors; Berkeley, Brittain, Crisfield, Ducker, Harrison (Chair), Heaton, Kennedy, Lovell, Makin, Mayall (Vice-Chair), McGuire, Nicklin, Roth & Stokes-Stephens

Absent: Councillors Hale and Hobbs

Officers Present: Claire Commons, Town Clerk and Becky Kingston-Wood, Democratic Support Assistant

In attendance: , Press (0), Members of the public (0). Kathryn Baker from Somerset Skills and Learning. John Revil from Strode College and Richard Thomas from Neighbourhood plan.

Public Question Time

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised. There were no members of the public present.

The meeting commenced at **07:00 PM**

MINUTES

TC4.1 Apologies

- a. Officer report TC4.1 was received and it was **RESOLVED** To accept apologies for absence from Cllr S Hale due to a conflicting business engagement. Cllr E Hobbs due to an illness,

ACTION: TOWN CLERK

TC4.2 Declarations of Interest

- a. Officer report TC4.2 was received, all councillors were reminded of their duty to declare any interests in the business to be transacted and it was **NOTED** that Cllr Lovell declared an interest in Strode College due to Mrs Lovell being a governor at the college (*Financial provision - 0*)

TC4.3 Minutes

- a. Officer report TC4.3 was received and it was **RESOLVED** that the minutes of Tuesday, 19 July 2022 and Tuesday, 6th September be approved for signing as a true record of the decisions taken. (*Financial provision - 0*)

ACTION: TOWN CLERK

TC4.4 Community Presentations

- a. A [presentation](#) was received and **NOTED** from Kathryn Baker from Somerset Skills and Learning.
- b. A [presentation](#) was received and **NOTED** from John Revill from Strode College.
- c. An [update](#) was given to councillors on the flood resilience in Shepton Mallet.

TC4.5 Report for information to Full Council

- a. Officer report TC4.5 was received and it was **NOTED** (*Financial provision - 0*)
- b. Chair's report TC4.5.3, the chair gave a verbal report including thanks to officers in relation to Operation London Bridge, welcome to new and returned staff, advance notice of a Strategic Plan workshop, Strawberry Line update and request for additional help for Remembrance day.

TC4.6 Committee Reports to Full Council

- a. Officer report TC4.6 was received and it was **RESOLVED** the recommendations from committees contained within report TC4.6, namely; Install one digital noticeboard In Collett Park (*Financial provision - £3,530, officers to identify appropriate budget line*)

ACTION: TOWN CLERK

TC4.7 Budget

- a. Officer report TC4.7 was received and it was **PROPOSED** to adopt the budget in full, this motion fell. It was then **RECOMMENDED to Full Council** on 10th January to review the budget as presented in officer report TC4.7 (*Financial provision - 0*)

ACTION: TOWN CLERK

TC4.8 Members Motion 22-011 – The Council to approve the Shepton Mallet pre-submission Neighbourhood Plan (Regulation 14)

- a. Officer report TC4.8 was received and it was **RESOLVED** that Shepton Mallet Town Council formally approves the pre-submission of the Neighbourhood plan (Regulation 14). (*Financial provision - 0*)

ACTION: TOWN CLERK

TC4.9 Members Motion 22-010 – Shape Mendip Campus

- a. Officer report TC4.9 was received and it was **RESOLVED** that the Town Clerk commissions an options appraisal from a professional land/property consultant to determine the potential uses and commercial viability so the Town Council can decide whether It would strategically like to purchase the Shape Mendip campus from Somerset Council (*Financial provision - £15,000, professional fees*)

ACTION: TOWN CLERK

TC4.10 Committee Vacancy

- a. Officer report TC4.10 was received, no additional councillors came forward for committee vacancies.

TC4.11 Civility and Respect

- a. Officer report TC4.11 was received and it was **RESOLVED** to sign the civility and respect pledge. A press release to be prepared by the Communications Officer and authority to provide quotes and media interviews delegated to Cllr Harrison (*Financial provision - 0*)

ACTION: TOWN CLERK

TC4.12 Civility and Respect

- a. Officer report TC4.12 was received and it was **RESOLVED** to register for the quality council award with a view to applying direct for Quality Gold. Details In discharging this decision has been delegated to the Town Clerk
(Financial provision - £250, Professional fees)

ACTION: TOWN CLERK

There being no further business, the meeting was closed at 09:10PM

These minutes were adopted on 10 January 2023 under minute reference TC5.3 as a true record of the decisions taken and are duly signed below by the chair of that meeting.

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Signed: _____ Date: _____