



Town Council Offices,
1 Park Road,
Shepton Mallet
BA4 5BS

t: 01749 343984

e: info@sheptonmallet-tc.gov.uk

w: www.sheptonmallet-tc.gov.uk

To: All Councillors; Berkeley, Brittain, Crisfield, Ducker, Hale, Harrison (Chair), Heaton, Hobbs, Kennedy, Lovell, Makin, Mayall (Vice-Chair), McGuire, Nicklin, Roth & Stokes-Stephens
All other recipients for information only.

14 March 2023

Dear Councillor

Summons

You are summoned to the Full Town Council FTC of Shepton Mallet Town Council for the transaction of the business shown on the agenda below. To be held at 7 pm on **Tuesday, 21 March 2023** in the Council Chamber, Mendip District Council

Public Participation

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given by noon on the day of the meeting on: info@sheptonmallet-tc.gov.uk or 01749 343984.

Any issues raised during the public session should relate to the remit of the committee. No resolution for action can be taken unless already identified on the agenda. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

The public question time shall not exceed 30 minutes unless by resolution to suspend standing orders or at the discretion of the chairman. If a member of public wishes to share a document with council, these documents must be submitted to Info@sheptonmallet-tc.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership. Members are reminded of their duty under the Code of Conduct.

Yours sincerely

Claire Commons FdA (Comm Gov), Fellow SLCC, Town Clerk

Encs

(document name and page number where it is referenced)

FULL TOWN COUNCIL

Agenda

TC8.1	APOLOGIES.....	3
(7.10pm)	To receive and consider for acceptance, apologies for absence (1 min) <i>(Local Government Act, 1972 s.85)</i>	
TC8.2	DECLARATIONS OF INTEREST	4
(7.11pm)	To declare interests relating to the business of the meeting and receive dispensation requests from the Clerk. (2 mins) <i>(Shepton Mallet Town Council Code of Conduct, 2019)</i>	
TC8.3	MINUTES	5
(7.13pm)	To receive the minutes of the previous meeting of the Full Town Council..... (2 mins) <i>(Local Government Act 1972 Sch 12)</i>	
TC8.4	COMMUNITY PRESENTATIONS	6
(7.15pm)	To receive presentation from Alison Carroll and Gavin Fear the Flooding Group (10 mins) <i>(Local Government Act 1972 Sch 12)</i>	
TC8.5	REPORT FOR INFORMATION TO FULL COUNCIL	7
(7.25pm)	To receive reports pertaining to the Full Town Council. (10 min) <i>(Local Government Act 1972 Sch 12)</i>	
TC8.6	COMMITTEE REPORTS TO FULL COUNCIL	9
(7.35pm)	To receive minutes and consider recommendations from the Committees of the Council. (5 mins) <i>(Local Government Act 1972 Sch 12)</i>	
TC8.7	CALENDAR OF MEETINGS.....	12
(7.40pm)	To agree the calendar of meeting for the coming municipal year. (20 mins) <i>(Local Government Act 1972 Sch 12)</i>	
TC8.8	FLEXIBLE USE OF A UNIT IN THE HIGHSTREET	15
(8.00pm)	To consider a letter of support in relation to encouraging enterprise in the town. (15 mins) <i>(Local Government Act 1972 Sch 12)</i>	
TC8.9	COLLETT PARK CAFÉ	16
(8.15pm)	To consider entering confidential session for commercial confidentiality relating to a lease. (20 mins) <i>(Local Government Act 1972 Sch 12)</i>	

Anticipated meeting end time 8.35pm

Date of next meeting: to be confirmed after the calendar of meetings has been agreed.

TC8.1 Apologies

(7.10pm) To receive and consider for acceptance, apologies for absence

(1 min)

(Local Government Act, 1972 s.85)

Report Author: Town Clerk

TC8.1.1 Background

- a The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.
- b Councillors are holders of public office and summoned to the meetings of the Council and its committees.

TC8.1.2 Apologies received and reason

- a Councillor J Nicklin owing to personal commitments

TC8.1.3 Recommendation

- a That the meeting accepts or rejects each of the apologies presented. A press release is not required for this decision.

TC8.1.4 Reason for Recommendation

- a Accepting apologies resets the six-month absence rule.

(End)

TC8.2 Declarations of Interest

(7.11pm) To declare interests relating to the business of the meeting and receive dispensation requests from the Clerk. (2 mins)

(Shepton Mallet Town Council Code of Conduct, 2019)

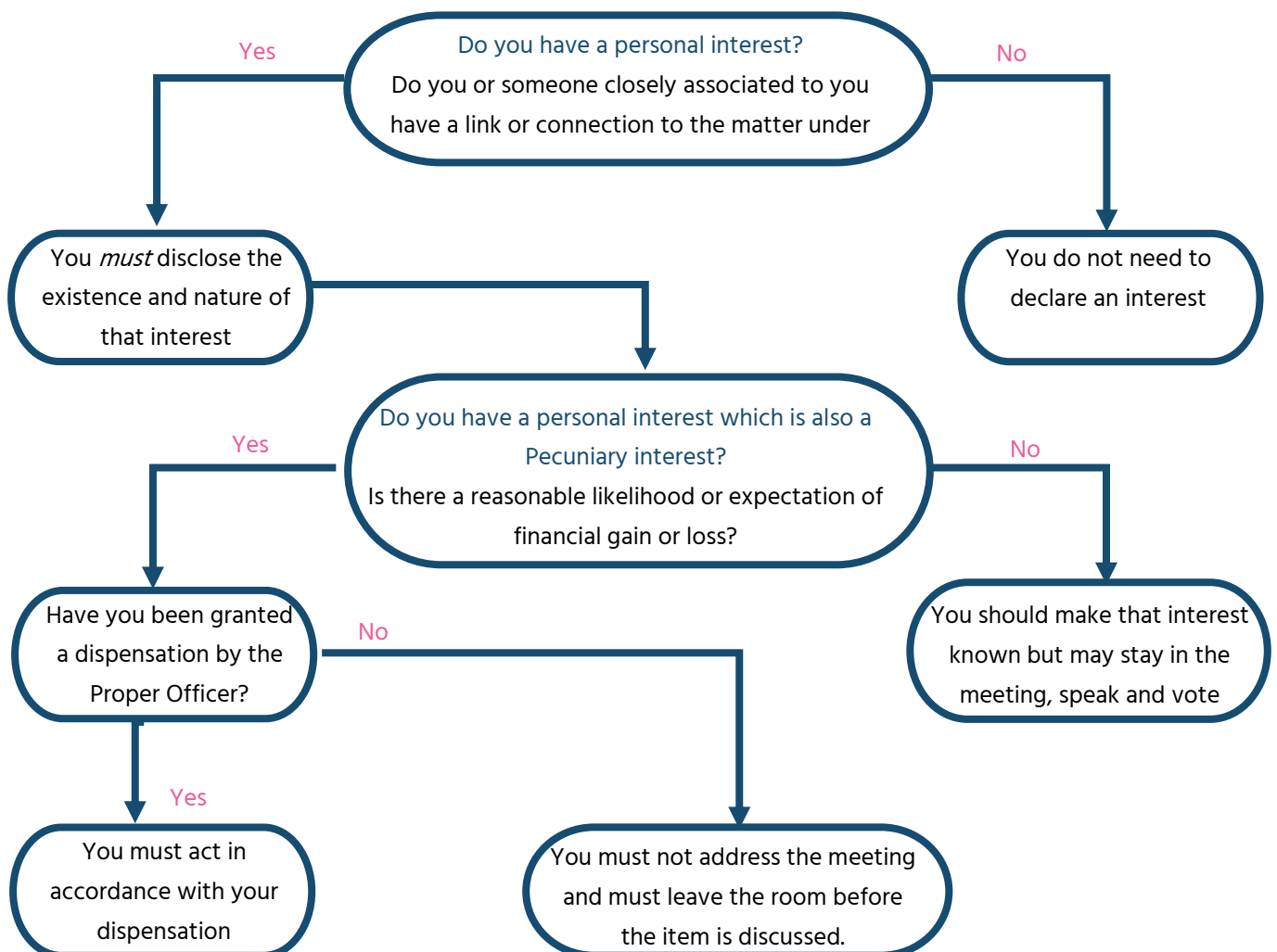
Report Author: Town Clerk

TC8.2.1 Background

- a Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2019. The Clerk will report any dispensation requests received.
- b Where a matter arises at a meeting which relates to a councillor’s interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct. (Shepton Mallet Town Council Code of Conduct, 2019)

TC8.2.2 Recommendation

- a To note the declarations made during the meeting.



(End)

TC8.3 Minutes

(7.13pm) To receive the minutes of the previous meeting of the Full Town Council.

(2 mins)

(Local Government Act 1972 Sch 12)

Report Author Democratic Support Assistant:

TC8.3.1 Background

- a When the meeting is approving the draft minutes of a previous meeting as an accurate record, the only issue for the meeting is whether the minutes accurately record the proceedings of the meeting and the resolutions made at them. It is irrelevant if the chairman or other councillors were not present at the meeting to which the draft minutes relate.
- b If it is necessary for the draft minutes of the previous meeting to be corrected because of inaccuracies then the amendments to the draft minutes must be approved by resolution. (Tharmarajah, 2013, p. 154).

TC8.3.2 Recommendation

- a That the minutes of [10th January 2023](#) and the Extraordinary meeting on [24th January 2023](#) be approved for signing as a true record of the decisions taken. Completion of this resolution to be no later than Wednesday, 22 March 2023. A press release is not required for this decision.

(End)

TC8.4 Community Presentations

(7.15pm) To receive presentation from Alison Carroll and Gavin Fear the Flooding Group

(10 mins)

(Local Government Act 1972 Sch 12)

Report Author: Town Clerk

TC8.4.1 Summary and Background information

- a Presentations from organisations within or serving the community provide an opportunity for councillors to learn about other initiatives and opportunities to improve the service and leadership of the town.
- b Presentation included here cannot make decisions as the nature of the business is not clearly identified in advance of the meeting.

TC8.4.2 Recommendation

- a Receive and note the presentations.

TC8.5 Report for Information to Full Council

(7.25pm) To receive reports pertaining to the Full Town Council.

(10 min)

(Local Government Act 1972 Sch 12)

Report Author: Town Clerk

TC8.5.1 Summary

- a Reports provided within this item are to be received, they provide updates on decisions already taken by the Committee and actions taken under the Scheme of Delegation (where not previously reported).

TC8.5.2 Updates and Actions from Tuesday, 10 January 2023

- a **TC5.09 Budget and Precept** – It was **RESOLVED** and submitted to Mendip District Council
- b **TC5.10 Members Motion – 22-0112 Millennium wood** - it was **RESOLVED** to enter a lease with the Duchy of Cornwall for the community wood at Gold Hill. Details in discharging the decision be delegated to the Town Clerk. A press release to be prepare by the communications Officer and authority to provide quotes and media interviews delegated to Cllr Mayall.
- c **TC5.11 Members Motion – 22-013 Market Charter** - it was **RESOLVED** That the Town Council applies to take over the running of the Friday Market. Delegate to the Town Clerk all details in discharging this decision.
- d **TC5.12 Collett Park Phase 2** - it was **RESOLVED** Adopt the principle and overall brief of Phase 2 of Collett Park to proceed with designs and consultation for providing a multi-use building. Delegate to the Town Clerk all details in discharging this decision up the Clerk's existing delegation of £5,000 to progress the plans for Phase 2 ahead of the next town council meeting. Specifically, in relation to public consultation
- e **TC5.13 Calendar of Meetings** - it was **RECOMMENDED** to bring back to the next Full Council meeting after engagement with councillors on the need for working parties.
- f **TC5.14 Section 106** - it was **RESOLVED** that the proposed use by Mendip District Council of s.106 monies for the improvement to the basketball provision at Draycott Road is supported.
- g **TC5.15 Cycle Racks** - it was **RESOLVED** to support the 2 proposed cycle rack locations by Mendip District Council and propose a third cycle rack in Collett Park, position by the start of parkrun. The two planters indicated in the report will be removed. All details in discharging these decisions be delegated to the Town Clerk. Completion of this resolution to be no later than Friday 20th January 2023. A press release is not required for this decision although it is recommended that the Town Council shares and promotes MDC's publicity for this item.

TC8.5.3 Updates and Actions from previous meetings

- a **TC4.09 Members Motion – 22-010 Shape Mendip** - it was **RESOLVED** that the Town Clerk commissions an options appraisal from a professional land/property consultant to determine the potential uses and commercial viability so the Town Council can decide whether It would strategically like to purchase the Shape Mendip campus from Somerset Council

TC8.5.4 Chair's Report

- a To receive a verbal update from Chairman, M Harrison.

TC8.5.5 Avon and Somerset Police

- a [Report Received](#) from Shepton Mallet Policing team.

TC8.5.6 Mendip District Council Reports

- a No reports were received from Mendip District Councillors.

TC8.5.7 Somerset County Council Report

- a [Report Received](#) from County Councillor Martin Lovell

TC8.5.8 Working Group and Representatives Reports

- a [Report Received](#) from the Economic Regeneration working party.
- b [Report Received](#) from the Collett Park Feasibility working party.
- c [Report Received](#) from the Kings Coronation Celebration working party

TC8.5.9 Recommendation

- a That the reports are received and any points of note are identified for future meetings of the Council or its committees or for action by officers of the Council.

TC8.5.10 Reason for Recommendation

- a To provide a minute record of information provided to members of the Council.

(End)

TC8.6 Committee Reports to Full Council

(7.35pm) To receive minutes and consider recommendations from the Committees of the Council. (5 mins)

(Local Government Act 1972 Sch 12)

Report Author: Assistant Town Clerk (Planning and Amenities)

TC8.6.1 Summary

- a When a council delegates its responsibilities to a committee, sub-committee, officer or another local authority, they are acting for and on behalf of the council. The statutory authority for a delegation is found in Local Government Act, 1972 s.101. (NALC, 2018)
- b Minutes for each committee are provided for information using the hyperlinks below and any recommendations for Full Council to consider are noted.

TC8.6.2 Policy & Resources Committee 14/03/2023

- a Neighbourhood Plan Funds - It was **RESOLVED** that any overspend on budget line 4100/100 Neighbourhood Plan at the year-end for 23-/24 be paid for from the general reserves to assist with funding support for the Neighbourhood plan for the year 2023-2024
- b P&R3.6 Independent Councillor Appointment for Quarterly Check - It was **RESOLVED** that Councillor J Nicklin undertake the financial records and sign bank reconciliations and statements and report this activity back to the Policy and Resources committee for the year 2022/23. It was **RECOMMENDED** to Full Council to appoint a reserve independent councillor to undertake occasional quarterly checks on the financial records and sign bank reconciliations and statements and report this activity back to the Policy and Resources committee for 2023/24.
- c P&R3.7 Treasury Management and Reserves Policies - It was **RESOLVED** to adopt the treasury Management Policy and the Reserves Policy. All details in discharging this decisions have been delegated to the Town Clerk.
- d P&R3.8 CCLA Property Fund - It was **RESOLVED** to monitor the option of investing In CCLA's Property Fund and bring a report back to full council when the market is more favourable. Whilst waiting until the completion of the strategic plan to have a better understanding of needed funds for any emerging projects.
- e P&R3.9 Perry Cash/Bank Cards - It was **RESOLVED** that members of staff be provided with a council credit or pre-paid card and to adopt the Pre-paid/Credit Card Policy and require all card holders to read and sign a copy before being issued with a card.

TC8.6.3 Arts, Culture & Tourism Committee 07/02/2023

- a **ACT3.5 Innovator Awards** - It was **RESOLVED** that the Innovator awards will be organised by officers (Project officer and Comms officer) to take place in Autumn 2023. This project will be supported by Councillors Kennedy and Mayall, the Economic Regeneration working party will be asked for input. All details in discharging this decision Is delegated to the Town Clerk.
- b **ACT3.6 Review of the Summer & Winter Series** - It was **RESOLVED** to agree to the proposal as outlined in the agenda for how the winter and summer series will be run, including the focus on the promotion under the Hello Shepton name. Councillors Harrison, Ducker, Brittain and Mayall to form a working party and to delegate all details in discharging this decision to the town clerk. Completion of this resolution to be no later than Monday 2nd October 2023. A press release Is not required for this decision.
- c **ACT3.7 Arts Forums & Smart** - It was **RESOLVED** to allocate £300 to SMart (Shepton Mallet's Artistic Community) to run two Art Forum meetings in the financial year 2023/24. To request the following;

1. That SMart share the outcomes with this committee in person at a future meeting.
 2. Invite representatives from the Council to attend the SMart meetings.
 3. Credit the Shepton Mallet Town Council for this funding.
 4. Utilize for their Terms of reference these questions; What kind of arts based projects do you think would benefit the community and why? Other than funding, what could the council do to support the arts locally?
- d **ACT3.8 Kings Coronation** - it was **RESOLVED** to host a Coronation event for the community on Sunday 6th May 2023. The general scope agreed is to organise a screening of the king's coronation concert, a free open-air picnic, decorations and entertainment. To delegate to officers to organise the event in consultation with Councillors Harrison, Lovell, Kennedy, Mayall and Berkeley
- e **ACT3.9 Grants Policy** - it was **RESOLVED** to adopt the proposed Grants Policy ready for implementation in 2023-24 financial year. The completion of the application forms to correlate with the new Grants Policy delegated to officers in consultation with Councillor Crisfield. All details in discharging this decision is given to Town Clerk. A press release to be prepared by the Communications officer and Authority to be provide quotes and media Interviews delegated to Cllr Lovell.
- f **ACT3.10 Support Local Community Group Recruit Volunteer** - it was **RESOLVED** that this project be delegated to officers to organise in consultation with Councillors Mayall, Lovell, Brittain, Crisfield and Hale. Details in discharging this decision delegated to Town Clerk
- TC8.6.4 Recreation, Amenities & Environment Committee 31/01/2023**
- a **RAE5.05 Peter Street Wayfinding signage** - It was **RESOLVED** to attempt to clean the graffiti on the sign at Petticoat Lane, if this isn't successful to replace the sign. All details in discharging this decision is delegated to the Town Clerk. It was **RESOLVED** support the resident to apply for a postcode for the houses located behind the sign on the corner of Peter's street and Church Lane. Details in discharging this decision is delegated to the Town Clerk. (Financial provision - up to £300). It was **RESOLVED** to find appropriate location for the sign on Market Cross in consultation with Cllr Nicklin. Arrange a wall mounted sign In Town Street and seek all necessary permissions. (Financial provision - up to £5,000). It was **RESOLVED** to raise the issue of legislation with Somerset Highways and the Secretary of State.
- b **RAE5.08 Summer Planting** - It was **RESOLVED** that the town council support the principle of the proposed summer planting, subject to approval from Highways. (*Financial provision - £10,000 cost centre 5088/500 2023/24*)
- c **RAE5.09 Members Motion 23-004 Shepton in bloom** - it was **RESOLVED** that the Town Council support the principle of entering the RHS Southwest In Bloom competition. All details in discharging this decision is delegated to the Town Clerk. A press release to be prepared by the Communications officer and authority to provide quotes and media Interviews delegated to Cllr Kennedy and Cllr Berkeley as the committee chair and the proposer of this motion. (*Financial provision - 0*) *Councillors were given an invite to attend this years award ceremony with no avail.*
- d **RAE5.04 - Floral Provision Installation and Maintenance Costs For 2022**
- e **RAE5.04 - Shepton Mallet Banners/Bunting**
- f **RAE5.04 - Hanging baskets Market Cross info requested**
- g **RAE5.07 - Members Motion 23-002 additional picnic benches for Collett Park** - it was **RESOLVED** That 6 additional, circular, wood-effect recycled plastic picnic benches to be installed in Collett Park, 3 to be accessible. All details in discharging this decision is delegated to the Town Clerk. A press release to be prepared by the Communications officer and authority to provide quotes and media Interviews delegated to

Cllr Kennedy and Cllr Harrison as the committee chair and the proposer of this motion respectively. (Financial provision - £5,000 cost centre 41202/600)

h RAE5.06 - Members Motion 23-001 Collett Park Sand Pit - it was **RESOLVED** that the chosen sandpit for Collett Park is the covered sand pit. Three quotes to be obtained for the structure. Combination key to be given to the café and Idverde. All details in discharging this decision is delegated to the Town Clerk. Completion of the sand pit is by the end of March 2023. A press release to be prepared by the Communications officer and authority to provide quotes and media Interviews delegated to Cllr Kennedy and Cllr Harrison as the committee chair and the proposer of this motion respectively.

TC8.6.5 [Town Development & Planning Committee 07/03/2023](#)

a TDP10.6 Change of Speed Limit Request – Bath Road, Shepton Mallet - it was **RESOLVED** that the committee agrees to support in principle the proposal from residents of Bath Road but that it should be included as part of a wider consideration to improve road safety from the roundabout at the junction of Commercial Road/Rectory Road, along the B3136 to the junction of the A37 at Downside, as a whole.

TC8.6.6 [Human Resources Committee 21/02/2023](#)

a Officer report HR4.5 was received and it was **RESOLVED** to delegate to the Clerk with Cllr S Hale matters relating to staff probation.

TC8.6.7 [Recommendation](#)

a That the Council resolves the recommendations from Committees contained within this report, namely; to appoint a reserve independent councillor to undertake occasional quarterly checks on the financial records and sign bank reconciliations and statements and report this activity back to the Policy and Resources committee for 2023/24.

TC8.6.8 [Reason for Recommendation](#)

a To determine matters which fall within the committee scheme of delegation for debate but exceed the delegation for determination.

(End)

TC8.7 Calendar of Meetings

(7.40pm) To agree the calendar of meeting for the coming municipal year.

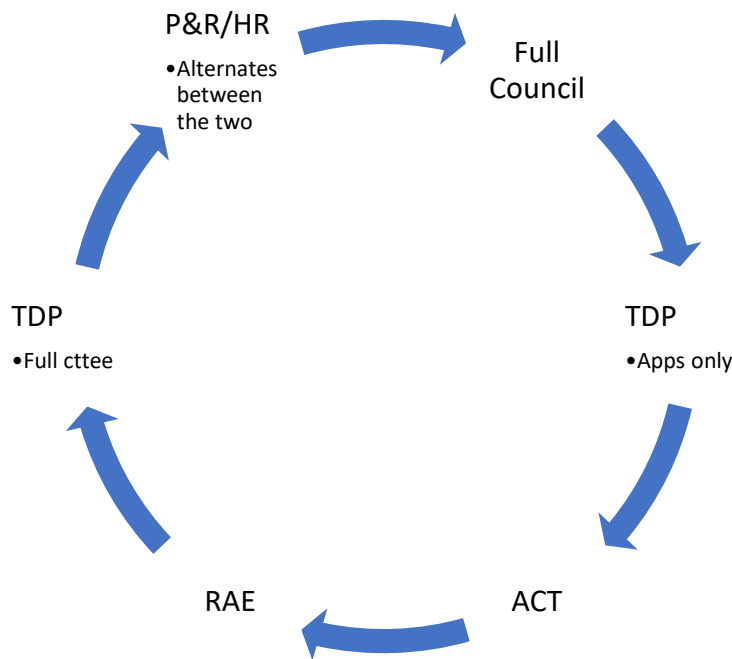
(20 mins)

(Local Government Act 1972 Sch 12)

Report Author: Town Clerk

TC8.7.1 Summary and Background information

- a The calendar of meetings needs to be agreed annually in readiness for the coming municipal year. This was originally provided to the Council in January but not adopted.
- b The clerk will present this item to walk councillors through the rationale behind the new meeting schedule.
- c The calendar for next and future years is proposed as a cycle of meetings with recess in August and December;



- d It is proposed that the calendar for the remainder of this municipal year remains the same until the end of April with all the May meetings being replaced by the new cycle of meetings. March and April therefore will be;
 - 28 March TDP and (extra) HR
 - 4 April RAE
 - 11 April no meeting
 - 18 April TDP
 - 25 April Annual Parish Meeting (Meeting of the electorate, called by the Chair, not a council meeting)

2023/24 Calendar of Meetings



Full Council (Every other month)	7
ACT (Every 7 weeks)	7
RAE (Every 7 weeks)	6
P&R (Once per quarter)	3
HR (Once per quarter)	3
TDP (Every 3 or 4 weeks)	15
Other* (1 per year)	3
Bank holidays	

Total 44

June 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
22				1	2	3	4
23	5	6	7	8	9	10	11
24	12	13	14	15	16	17	18
25	19	20	21	22	23	24	25
26	26	27	28	29	30		

July 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
26						1	2
27	3	4	5	6	7	8	9
28	10	11	12	13	14	15	16
29	17	18	19	20	21	22	23
30	24	25	26	27	28	29	30
31	31						

August 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
31		1	2	3	4	5	6
32	7	8	9	10	11	12	13
33	14	15	16	17	18	19	20
34	21	22	23	24	25	26	27
35	28	29	30	31			
Recess							

May 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
18	1	2	3	4	5	6	7
19	8	9	10	11	12	13	14
20	15	16	17	18	19	20	21
21	22	23	24	25	26	27	28
22	29	30	31				

September 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
35					1	2	3
36	4	5	6	7	8	9	10
37	11	12	13	14	15	16	17
38	18	19	20	21	22	23	24
39	25	26	27	28	29	30	

October 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
39							1
40	2	3	4	5	6	7	8
41	9	10	11	12	13	14	15
42	16	17	18	19	20	21	22
43	24	24	25	26	27	28	29
44	30	31					

November 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
44			1	2	3	4	5
45	6	7	8	9	10	11	12
46	13	14	15	16	17	18	19
47	20	21	22	23	24	25	26
48	27	28	29	30			

December 2023							
wk	Mo	Tu	We	Th	Fr	Sa	Su
48					1	2	3
49	4	5	6	7	8	9	10
50	11	12	13	14	15	16	17
51	18	19	20	21	22	23	24
52	25	26	27	28	29	30	31
Recess							

January 2024							
wk	Mo	Tu	We	Th	Fr	Sa	Su
1	1	2	3	4	5	6	7
2	8	9	10	11	12	13	14
3	15	16	17	18	19	20	21
4	22	23	24	25	26	27	28
5	29	30	31				

February 2024							
wk	Mo	Tu	We	Th	Fr	Sa	Su
5				1	2	3	4
6	5	6	7	8	9	10	11
7	12	13	14	15	16	17	18
8	19	20	21	22	23	24	25
9	26	27	28	29			

March 2024							
wk	Mo	Tu	We	Th	Fr	Sa	Su
9					1	2	3
10	4	5	6	7	8	9	10
11	11	12	13	14	15	16	17
12	18	19	20	21	22	23	24
13	25	26	27	28	29	30	31

April 2024							
wk	Mo	Tu	We	Th	Fr	Sa	Su
14	1	2	3	4	5	6	7
15	8	9	10	11	12	13	14
16	15	16	17	18	19	20	21
17	22	23	24	25	26	27	28
18	29	30					

May 2024							
wk	Mo	Tu	We	Th	Fr	Sa	Su
18			1	2	3	4	5
19	6	7	8	9	10	11	12
20	13	14	15	16	17	18	19
21	20	21	22	23	24	25	26
22	27	28	29	30	31		

Bank holidays 2023/24 UK

1 May '23	Early May Bank Holiday	8 May '23	Coronation	29 May '23	Spring Bank Holiday	28 August '23	August Bank Holiday
26 December '23	Boxing Day	29 March '24	Good Friday	6 May '24	Early May Bank Holiday	25 December '23	Christmas Day
1 January '24	New Year's Day	1 April '24	Easter Monday	27 May '24	Spring Bank Holiday		

TC8.7.2 Scheme of Delegation

- a Full Council is responsible for determining the schedule of meetings. Any additional meetings can be called as required.

TC8.7.3 Legal Authority and Implication

- a A Local council must meet annually. In an election year this annual meeting must take place on the day when the councillors take office, or within 14 days thereafter. In any other year it may be held on any day in May.
- b In addition a parish council must meet on at least three other occasions during the year and may hold as many further meetings as it pleases.

TC8.7.4 Financial Implication

- a There is a significant cost saving to officer time by reducing the number of meetings. If required, the clerk can provide that calculation.

TC8.7.5 Recommendation

- a Remove the currently scheduled May 2023 meetings from the diary and adopt the calendar of meetings for the municipal year 2023-2024, noting the likely business to be transacted.

TC8.7.6 Reason for Recommendation

- a To reduce the number of meetings each year and provide a framework for delivering the Council's business.

(End)

TC8.8 Flexible use of a unit in the Highstreet

(8.00pm) To consider a letter of support in relation to encouraging enterprise in the town.

(15 mins)

(Local Government Act 1972 Sch 12)

Report Author: Assistant Town Clerk (Planning and Amenities)

TC8.8.1 Confidential Business

- a Some council matters may be exempt from the public. Click [here](#) for more information.
- b The Local Government ACT 1972 Schedule 12A provides the framework for exempt information and to exclude public and press from certain items of council business.
- c This item is written so as not to disclose confidential information. Members should take care to discuss in such a way so as not to inadvertently disclose confidential information or resolve to enter confidential session.

TC8.8.2 Summary and Background information

- a The Economic Regeneration Working Party has been in conversation with a third party exploring innovative ideas for the town.
- b A proposal has been discussed and an outline can be seen [here](#).
- c The Council is being asked to provide a letter of support for the proposal.

TC8.8.3 Town Plan Reference

- a Place Making: Work with partners to provide and improve facilities throughout town, including a review of car parking

TC8.8.4 Financial Implication

- a There is no expenditure related to this item.

TC8.8.5 Recommendation

- a Provide a letter of support for Interim Spaces in relation to a retail incubator and hire space for Shepton Mallet.

TC8.8.6 Reason for Recommendation

- a To encourage initiatives that support the economic regeneration of the town.

(End)

TC8.9 Collett Park Café

(8.15pm) To consider entering confidential session for commercial confidentiality relating to a lease. (20 mins)

(Local Government Act 1972 Sch 12)

Report Author: Town Clerk

TC8.9.1 Confidential Business

- a Some council matters may be exempt from the public. Click [here](#) for more information.
- b The Local Government ACT 1972 Schedule 12A provides the framework for exempt information and to exclude public and press from certain items of council business.

TC8.9.2 Summary and Background information

- a Councillors have been provided with a confidential document of supporting information relating to this item.

TC8.9.3 Recommendation

- a That the Council provides direction to the office in respect of the lease for the Collett Park cafe.

(End)