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To: All Shepton Mallet Town Councillors
All other recipients for information only.

02 May 2022

Dear Councillor

Summons

You are summoned to an Extraordinary Full Council meeting EFC of Shepton Mallet Town Council for the transaction of the business shown on the agenda below. To be held at 6:30 pm on **Tuesday, 10 May 2022** at Mendip District Council (either Chamber or Committee Room).

Public Participation

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given by noon on the day of the meeting on: info@sheptonmallet-tc.gov.uk or 01749 343984.

Any issues raised during the public session should relate to the remit of the committee. No resolution for action can be taken unless already identified on the agenda. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

The public question time shall not exceed 30 minutes unless by resolution to suspend standing orders or at the discretion of the chairman. If a member of public wishes to share a document with council, these documents must be submitted to Info@sheptonmallet-tc.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership. Members are reminded of their duty under the Code of Conduct.

Yours sincerely

Councillor Matt Harrison, Chairman, Shepton Mallet Town Council

EXTRAORDINARY FULL COUNCIL

Agenda

TC1.1	APOLOGIES	3
	To receive and consider for acceptance, apologies for absence	(1 min)
	<i>(Local Government Act, 1972 s.85)</i>	
TC1.2	DECLARATIONS OF INTEREST	3
	To declare interests relating to the business of the meeting and receive dispensation requests from the Clerk. (1 min)	
	<i>(Shepton Mallet Town Council Code of Conduct, 2019)</i>	
TC1.3	CONFIDENTIAL SESSION	4
	To consider entering confidential session for consideration commercially confidential matters	(2 mins)
	<i>(Local Government Act 1972 Sch 12)</i>	
TC1.4	LAND PURCHASE.....	5
	To consider potential for purchasing land in Shepton Mallet.....	(15 mins)
	<i>(Local Government Act 1972 Sch 12)</i>	

Anticipated meeting end time 6:50pm

TC1.1 Apologies

To receive and consider for acceptance, apologies for absence

(1 min)

(Local Government Act, 1972 s.85)

Report Author: Cllr Harrison

TC1.1.1 Background

- a The Council (including committees) should approve (or not) the reason for apologies given by absent councillors. If a council member has not attended a meeting of the council (or its committees) or has not tendered apologies which have been accepted by the council (or committee), for six consecutive months, they are disqualified.

TC1.2 Declarations of Interest

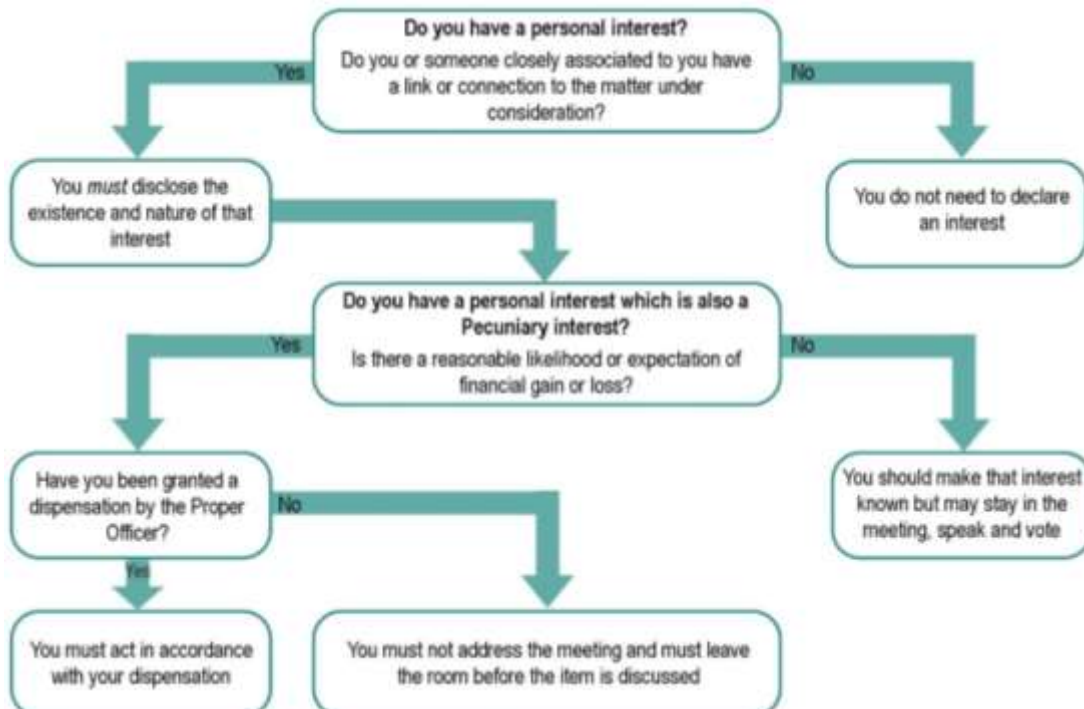
To declare interests relating to the business of the meeting and receive dispensation requests from the Clerk. (1 min)

(Shepton Mallet Town Council Code of Conduct, 2019)

Report Author: Cllr Harrison

TC1.2.1 Background

- a Members and Officers are reminded of their obligations to declare interests in accordance with the Code of Conduct 2019. The Clerk will report any dispensation requests received.
- b Where a matter arises at a meeting which relates to a councillor's interest, the councillor has the responsibility of declaring that interest in accordance with the adopted code of conduct. (Shepton Mallet Town Council Code of Conduct, 2019)



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TC1.3 Confidential Session

To consider entering confidential session for consideration commercially confidential matters

(2 mins)

(Local Government Act 1972 Sch 12)

Report Author: Cllr Harrison

TC1.3.1 Summary and Background information

- a A meeting of a council must be open to the public and the press. They can be excluded only by a resolution if publicity would prejudice the public interest by reason of the confidential nature of the business or for some other reason stated in the resolution and arising out of the business to be transacted. The power to exclude is not exercisable generally but only for a particular occasion. (Public Bodies [Admission to meetings] Act, 1960). These rules apply equally to committees of the council. (Local Government Act, 1972 s.100)

TC1.3.2 Recommendation

- a That under legislation (Public Bodies [Admission to Meetings] Act, 1960 s.1), the public and press be excluded from the following agenda item by reason of the likely disclosure of exempt information relating to commercially sensitive information.

TC1.4 Land Purchase

To consider potential for purchasing land in Shepton Mallet

(15 mins)

(Local Government Act 1972 Sch 12)

Report Author: Cllr Harrison

TC1.4.1 Summary and Background information

- a** This item is confidential due to commercial reasons. A confidential paper will be provided to councillors in due course.

(End)