



Town Council Offices,
1 Park Road,
Shepton Mallet
BA4 5BS

t: 01749 343984

e: info@sheptonmallet-tc.gov.uk

w: www.sheptonmallet-tc.gov.uk

TERMS OF REFERENCE – MARKET CROSS

CHARITY

Date adopted: 18th May 2022

Review date: Annually - May 2023

Version Control:

Version	Date	Author	Rationale/Detail
0.1	18/05/2022	Town Clerk	

Membership

The Charity shall consist of five Members plus Chairperson and Vice Chairperson (ex-officio)

Delegated Business

The Charity has delegated authority to deal with the following matters to conclusion:

- Administration, maintenance and use of the Market Cross in its entirety;
- Setting of conditions of use, provision of equipment for areas under its control
- Liaison with community organisations which have an interest in the maintenance of the Monument;
- To consider new or replacement equipment or furniture
- To oversee and supervise the provision of all ability activities
- To oversee any administration requirements of the Charity Commission
- To organise an Annual Meeting of the Charity and any such other meetings deemed necessary

Referred Business

To consider and make recommendations to Town Council and / or Policy & Resources Committee on the following matters:

- Budget estimates to be prepared no later than November in each year in order to advise the Town Council of the Annual Grant Requirements
- Provision of additional facilities deemed necessary or desirable within the environs of the Market Cross
- Provision and / or improvement to the structural area of the Market Cross
- Any other matters referred to the Market Cross Committee by the Town Council