



Town Council Offices,  
1 Park Road,  
Shepton Mallet  
BA4 5BS

t: 01749 343984

e: [info@sheptonmallet-tc.gov.uk](mailto:info@sheptonmallet-tc.gov.uk)

w: [www.sheptonmallet-tc.gov.uk](http://www.sheptonmallet-tc.gov.uk)

# A MEETING OF THE TOWN DEVELOPMENT AND PLANNING COMMITTEE

[Link to Agenda here](#)

**Held on:** Tuesday, 12 September 2023 at 7.00pm. The Committee Room, Somerset Council Offices, Shepton Mallet, BA4 5BT

**Members Summoned and Present:** Cllrs Brittain, Makin, Nicklin (Chair) and Stokes-Stephens

**Absent:** Cllrs Kennedy, Harrison

**Officers Present:** Paula Robertson - Assistant Town Clerk (Planning and Amenities) & B Kingston-Wood – Democratic Support Assistant

**In attendance:** Cllr M Lovell, Press (0), Members of the public (1)

## Public Question Time

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern, the following matters were raised.

- Public - A representative from the Tadley Acres resident's association spoke in support of the amendment to the Communities Highway policy.

The meeting commenced at **7:05 PM**

## MINUTES

### TDP6.1 Apologies

- Officer report TDP6.1 was received and it was **RESOLVED** to accept apologies for absence from Cllr G Kennedy owing to a conflicting personal engagement.  
It was **RESOLVED** to accept apologies from Cllr M Harrison owing to a conflicting personal engagement.
- It was **RESOLVED** to accept the apologies from Cllr Stokes-Stephens for 15<sup>th</sup> August 2023.

ACTION: TOWN CLERK

### TDP6.2 Declarations of Interest

Officer report TDP6.2 was received, all councillors were reminded of their duty to declare any interests in the business to be transacted and it was **NOTED** that there were no declarations made

## TDP6.3 Minutes

- a. Officer report TDP6.3 was received and it was **RESOLVED** that the minutes of 15/08/2023 be approved for signing as a true record of the decisions taken. (*Financial provision - 0*)

ACTION: TOWN CLERK
--------------------

## TDP6.4 Officer Report to the Committee

- a. Officer report TDP5.4 was received and it was **NOTED**

## TDP6.5 Communities Highway Request Policy

- a. Officer report TDP6.6 was received and it was **RESOLVED** to re-adopt the policy with the change to the wording of paragraph 3.1 to read:

*3.1 The scheme must be supported by a minimum of 10 named residents who are on the electoral register, affected by the requested measures. We welcome larger petitions where this proposal benefits a bigger community.*

## TDP6.6 Planning Applications for Consideration

2023/1537/TCA Bo Walsh	T1 – Euonymus Japonicus - Fell  Badgers Holt, Forum Lane, Shepton Mallet, BA4 5JL	Members supported this application as this tree is a non-native species and further trees have already been planted in its place.
2023/1564/HSE Jane Thomas	Erection of front porch and single storey rear extension.  29 Little Brooks Lane, Shepton Mallet, BA4 4BW	Members supported this application as it the design and appearance is in keeping with the surrounding area.
2023/1583/TCA Bo Walsh	T2 – Oak – 30% crown reduction and crown lift.  Woodlands Farmhouse, Brewery Lane, Shepton Mallet, BA4 5QD	Members supported this application as the work will maintain the health of the tree.
2023/1519/TCA Bo Walsh	T1 (Hazel) – Fell T2 (Elder) – Fell T3 (Holly) – Fell T4 (Sycamore) – Fell T5 (Pyracantha) – Fell T6 (Conifer) – Fell  9 Garston Street, Shepton Mallet, BA4 5NW	Members are concerned about the number of trees being considered for felling as this would be detrimental to the street scene.  Whilst the sycamore and conifer should be considered, a different approach should be made regarding the other specimens.

2023/1556/FUL Jennifer Alvis	Renewal of hardwood glazed screen wall and church entrance doors to porch, replacement of fully glazed rear wall of porch with rendered blockwork/high level windows, plus insertion of a new external door in west wall of the baptistry.  Church of St Michael, Park Road, Shepton Mallet, BA4 5BP	Members supported this application as the design and appearance is in keeping with the current building and area.
2023/1185/FUL Anna Clark	Installation of external cladding and 4no. condensor units (add. Info. Received 07/07/2023 and 23/08/2023).  Mendip Distribution Centre, Frampton Road, Shepton Mallet, BA4 4NH	Members supported the application as the proposal is in keeping with the existing building and there is no adverse effect on neighbouring properties.
2023/1667/HSE Jane Thomas	Single storey front extension, single storey side extension and conversion of attached garage.  22 Westfield, Shepton Mallet, BA4 5TY	Members supported this application as the design is improving rather than detracting from the house and the area.
2023/0899/LBC Anna Jotcham	Removal of all internal fixtures and fittings, removal of all external signage such as projecting swing sign, branch name plate and individual fascia signage lettering.  Lloyds TSB Bank plc, 5 High Street, Shepton Mallet, BA4 5AB	Members supported this application as the removal of the fittings will enhance the listed building.

ACTION: TOWN CLERK

#### TDP6.7 Somerset Council – Creating Places for People

- a. Officer report TDP6.7 was received and it was **RESOLVED** that the committee will respond to this survey on behalf of the town council. Members were requested to send their comments to Cllr Nicklin by 26<sup>th</sup> September to formulate a response to be considered at the TC&P meeting on 3<sup>rd</sup> October 2023.

There being no further business, the meeting was closed at 08:00PM

These minutes were adopted on 03 October 2023 under minute reference TDP7.3 as a true record of the decisions taken and are duly signed below by the chair of that meeting.

# Blank Page

DRAFT

Signed: \_\_\_\_\_ Date: \_\_\_\_\_