

# Collett Park Day 2024 Electric Supply Application

PLEASE COMPLETE ALL FIELDS MARKED \* (failure to do so may result in a delay)

Trading Name: \_\_\_\_\_ required

Contact Name: \_\_\_\_\_ required

Alternative Name: \_\_\_\_\_

Contact Address : \_\_\_\_\_ Tel. No: \_\_\_\_\_

all fields required

\_\_\_\_\_ Mob. No: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Socket outlet type	Cost for initial supply	Cost per extra supply	Quantity extras required	Total payable (initial + extras)
16 Amp Single Phase Socket	£40	£25		
32 Amp Single Phase Socket	£80	£50		
16 Amp Cable Hire 25 metres	£20	£20		
32 Amp Cable Hire 25 metres	£30	£30		
PAT Test (per item)	£5	£5		
Late Payment Charge (payable if submitting form after <b>Friday 3<sup>rd</sup> May</b> or ordering onsite)	£50	N/A		
			<b>Total Due</b>	

Any additional info: \_\_\_\_\_

**Declaration:** *I have read, understood and agree to comply with the conditions for an electrical supply as described.*

SIGNED: \_\_\_\_\_ NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_ DATE: \_\_\_\_\_

Return completed application form to Collett Park Day, Shepton Mallet Town Council, 1 Park Road, Shepton Mallet BA4 5BS 01749-343984 Email: info@sheptonmallet-tc.gov.uk

# Electric Supply Terms and Conditions

Power will be supplied by the type and quantity of socket outlets you require, therefore ensure that you book the correct socket outlets for your requirements. Overloading a socket outlet will result in loss of your supply until an engineer can reconnect you, if repeated you will be required to purchase an additional or higher rated outlet at the appropriate on site price.

IF YOU ARE UNSURE OF YOUR REQUIREMENT PLEASE CONSULT A QUALIFIED ELECTRICIAN OR PHONE OUR ON SITE SUPPLIER, NUTTYCOMBE ELECTRICAL MECHANICAL SERVICES (NEMS).

**Order forms must be returned by Friday 3<sup>th</sup> May 2024 with payment.**

Payment should be made by bank transfer to

Account Name: "Shepton Mallet Town Council" BANK: Unity Trust Bank

Bank Sort Code: 60-83-01 Account No: 20375252

All payments received after this date will incur a late payment fee of £50. If you arrive on site and need to purchase electrical supplies then payment MUST be made in cash. There is no guarantee that we can give you a supply at such short notice. No cheques can be accepted on site.

Power supply is provided by the event's approved contractor.

## **Contact details for enquiries:**

Administrative and Payment Support: [info@sheptonmallet-tc.gov.uk](mailto:info@sheptonmallet-tc.gov.uk)

**Important Notes** (please read carefully as it may speed up your connection)

- Power will be available from 9am until 5pm on the day of the event
- All equipment connected to an electrical supply must carry a current Portable Appliance Test certificate and comply with BS7671, IEE regulations.
- Metal frames used to construct stalls and tents must be earthed in accordance with the above regulations.
- Instructions given by our onsite electricians MUST be adhered to and carried out promptly
- Socket outlets will be within 25 metres of your trading pitch therefore ensure that you bring at least 25 metres of cable with the correct plug attached to fit the socket outlet you have ordered. You can hire cables if required (see attached form below)
- You must only use the supply that is allocated to you, connecting to another trader's supply is prohibited for any reason. This may result in your supply being disconnected with a reconnection charge of £25 being applied to both traders.
- All trading pitches requiring power must order their own supply, a single supply must not be used to power multiple pitches. Doing so will result in pitches being disconnected with a reconnection charge of £25 being applied to both traders.
- Power consumption of each pitch WILL be monitored on site, anyone found using more than their ordered amount will be charged the onsite cost for the correctly rated supply. In addition to this a charge of £25 will be made for the installation.
- No claim will be made against the Organiser or their suppliers for any losses incurred due to loss of power after connection, however they will endeavour to maintain a constant supply and, in the event of a power failure, reinstate power as soon as reasonably possible.

## **Types of Supply**

- All sockets will be IEC 309/BS4343 type.

## **When on Site**

- Do ask for help on electrical matters.
- Do bring to site your copy of this form and any receipts issued.
- Don't put power outlets near sinks where water is present – water and power do not mix
- Don't leave 13amp household sockets outside your constructed stall, not even covered up
- Don't overload your power supply as it will overload the circuit and may trip out more than your stall